



## YEARLY STATUS REPORT - 2020-2021

| <b>Part A</b>  |   |
|--|---|
| <b>Data of the Institution</b>                       |   |
| <b>1.Name of the Institution</b>                     | Bhausahab Lahane Dnyanprakash Arts College, Pinjar Dist. Akola (MS) |
| • Name of the Head of the institution                | Dr V. C. Kharode  |
| • Designation  | Principal   |
| • Does the institution function from its own campus? | Yes   |
| • Phone no./Alternate phone no.                      | 07256255272   |
| • Mobile No:   | 9422130155  |
| • Registered e-mail                                  | bldasc226@sgbau.ac.in   |
| • Alternate e-mail                                   | vinod.kharode71@gmail.com   |
| • Address  | At Post. Pinjar, Tq Barshitakali, Dist. Akola                       |
| • City/Town  | Pinjar  |
| • State/UT   | Maharashtra   |
| • Pin Code   | 444407  |
| <b>2.Institutional status</b>                        |   |
| • Type of Institution                                | Co-education  |
| • Location   | Rural   |

|  |  |                |                             |               |             |
|--|--|----------------|-----------------------------|---------------|-------------|
| • Financial Status   | UGC 2f and 12(B)   |                |                             |               |             |
| • Name of the Affiliating University   | Sant Gadge Baba Amravati University, Amravati                    |                |                             |               |             |
| • Name of the IQAC Coordinator   | Dr A. K. Thakare   |                |                             |               |             |
| • Phone No.  | 9850340505   |                |                             |               |             |
| • Alternate phone No.  | 9130416790   |                |                             |               |             |
| • Mobile   | 9130416790   |                |                             |               |             |
| • IQAC e-mail address  | iqac@bldcollege.ac.in  |                |                             |               |             |
| • Alternate e-mail address   | principal@bldcollege.ac.in                                       |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>  | <a href="http://www.bldcollege.org.in">www.bldcollege.org.in</a> |                |                             |               |             |
| <b>4.Whether Academic Calendar prepared during the year?</b>   | Yes  |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  |  |                |                             |               |             |
| <b>5.Accreditation Details</b>   |  |                |                             |               |             |
| Cycle  | Grade  | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 1  | C  | 55.80          | 2005                        | 31/12/2005    | 30/12/2010  |
| Cycle 1  | C+   | 1.91           | 2012                        | 31/12/2012    | 30/12/2017  |
| Cycle 3  | B  | 2.11           | 2017                        | 30/10/2017    | 29/10/2022  |
| <b>6.Date of Establishment of IQAC</b>   |  |                | 01/08/2005                  |               |             |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b> |  |                |                             |               |             |
| Institutional/Department /Faculty  | Scheme   | Funding Agency | Year of award with duration | Amount        |             |
| Faculty  | MRP  | UGC            | 2018-19                     | 60000         |             |
| Faculty  | MRP  | ISSCR          | 2019-20                     | 1,90,000      |             |
| <b>8.Whether composition of IQAC as per latest</b>   |  |                | Yes                         |               |             |

|   |                           |
|---|---------------------------|
| <b>NAAC guidelines</b>  |                           |
| <ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>   | No File Uploaded          |
| <b>9.No. of IQAC meetings held during the year</b>  | <b>3</b>                  |
| <ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>  | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | <a href="#">View File</a> |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>                 |
| <ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>  |                           |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |                           |
| <p>Ensured development of quality education and academic environment during the session. Initiated practice of online subject wise webinars to be undertaken by departments. Internal academic audit of the departments. Monitored the progress of research work through college research committee. The assistance work in campus development, maintenance of infrastructure facilities and equipment To guide in Stock verification of various departments centrally controlled Effective implementation of code of conduct and academic discipline</p> |                           |
| <b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>   |                           |
|   |                           |

|  |   |
|--|---|
| Plan of Action   | Achievements/Outcomes   |
| Monitoring the progress of research work through college research committee  | Collected the number of publications in peer reviewed international and national journals and monitoring the progress of research projects. |
| Internal academic audit of the departments                                   | Ensuring transparency of smooth functioning of the departmental activities  |
| To ensure proper conduct of online Classes                                   | For the whole session all the faculties conducted online classes following Covid-19 norms of precaution                                     |
| <b>13. Whether the AQAR was placed before statutory body?</b>                | <b>Yes</b>  |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul> |   |
| Name   | Date of meeting(s)  |
| College Development Committee  | 30/08/2021  |
| <b>14. Whether institutional data submitted to AISHE</b>                     |   |
| Year   | Date of Submission  |
| 2021   | 14/01/2020  |

## Extended Profile

### 1. Programme

1.1 07

Number of courses offered by the institution across all programs during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2. Student

2.1 267

Number of students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.2 00

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.3 37

Number of outgoing/ final year students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

**3.Academic**

3.1 09

Number of full time teachers during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

3.2 11

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

|  |    |
|--|----|
| 1.1  | 07 |
| Number of courses offered by the institution across all programs during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2.Student

|                                    |     |
|------------------------------------|-----|
| 2.1                                | 267 |
| Number of students during the year |     |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|  |    |
|--|----|
| 2.2  | 00 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

|   |    |
|---|----|
| 2.3   | 37 |
| Number of outgoing/ final year students during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3.Academic

|  |    |
|--|----|
| 3.1  | 09 |
| Number of full time teachers during the year |    |

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

| 3.2   | 11               |
|---|------------------|
| Number of Sanctioned posts during the year                        |                  |
| File Description  | Documents        |
| Data Template   | No File Uploaded |
| <b>4.Institution</b>  |                  |
| 4.1   | 04+1             |
| Total number of Classrooms and Seminar halls                      |                  |
| 4.2   | 1,11,000         |
| Total expenditure excluding salary during the year (INR in lakhs) |                  |
| 4.3   | 29               |
| Total number of computers on campus for academic purposes         |                  |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This institution aims at to enforce holistic development of students as stated through the goal and mission of the institute. All the students entering the degree course belong to the adjoining rural areas, humble socio-economic background. Their requirements and problems are bit different compared to urban areas. To overcome the hurdles in their way of pursuing higher education is an herculean task for both- the students and the institution. The plus is that, the staff- non-teaching and teaching, also belong to the same geo-background. They are well acquainted with the problems faced by students. They always come front and try their best to help students through all possible ways within their capacities. The excellent student -teacher relationship is the key feature and basis to cater to the needs of students' social, educational, cultural values. The college is situated in the village-like, very small-town localities namely Pinjar, in the Barshitakali Taluka of Akola District of Maharashtra. This is a complete rural region sans many modern

urban amenities. Academically this college has excelled its standard in many respect. It has got status of permanent affiliation with the Gadge Baba Amravati University, Amravati and has been included in the 2(f) and 12 (B) of UGC Act. Moreover the institution has been Accredited with "B" Grade for 3 cycle of A & A by NAAC.

Regarding delivery of curriculum inventive approach is adopted. The main work of curriculum design and development is done by University. The college ensures carrying out the effective delivery of the curriculum responding to call of university time to time.

The syllabus is framed by the Board of Studies of SGBA University, Amravati. It is provisioned that some of the faculty members from affiliated colleges and discipline are elected and nominated to perform the role in framing syllabus. This is done in keeping in mind the aspirations of the students, faculties, working as convenors and members of all committees constituted by the university. Similarly this institution also have a student centric approach in their mind. We do not leave any stone unturned to provide the environment which is needed to the better academic outcomes. The students are given all opportunities to put forth their efforts and to perform well in the academics. They study hard and show active interest in the work that helps to raise the academic standard of this institution. The institution engages all the stakeholders itself to ensure effective curriculum delivery. The institutional academic calendar is prepared well in advance in the beginning of each session in tune with the academic calendar of the University. The Academic Audit Committee monitors implementation of the curriculum- unit wise teaching, tests, assignments, projects, group discussions, subject quiz etc. Co-curricular and extracurricular activities are regularly organized. The main focus of the curriculum delivery is student centric. It is attempted to make adequate use of ICT and modern technology. There is effective evaluation system. The students are given social exposure through college NSSS unit. There is special mechanism for feedback system.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |



### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The parent University declares academic calendar at the onset of each new session prior in the month of June or July first week of every year setting plan of working days, holidays and scheduled programs of academic activities, days of national importance to be celebrated and conduct of term examinations. Following the annual academic calendar provided by the Sant Gadge Baba Amravati University, Amravati, the Admission Committee of the college in collaboration with the Heads of each of the Department prepares its own institutional annual academic calendar to be displayed well in advance. The academic teaching and learning activities including CIE continuous Internal Examination schedule is prepared and the copy of the same is deployed for favor of information and to organize the examination schedule. Accordingly a uniform internal term end tests and unit tests on the unit wise syllabus are organized by each of the departments. The internal schedule for practical and project work is also prepared and displayed with the commencement of teaching program which helps and ensures students' progress in studies. The result of each of the unit tests is prepared by the concerned faculties to be displayed for information and rectifications of the students' progress in studies. Moreover the term end final internal tests on the complete syllabus of the semester is conducted by the college itself and result is prepared. The performance of students in internal examination is counted for his overall internal assessment. The incentives as per provisions and internal marks of the students are communicated to the University before the final examination conducted by the University as per schedule provided by the University.

To carry out the task of CIE of the college, the college has constituted the Internal Examination committee which monitors the whole programme of CIE and is fully responsible for any discrepancy in the tests or Unit tests. This year the college has declared the Internal Examination Committee headed under the convenorship of Dr M K Phadnis assisted by the three members namely- Dr A K Thakare, Prof R N Gawande and Dr A W. Wahurgh.

| File Description                     | Documents        |
|--------------------------------------|------------------|
| Upload relevant supporting documents | No File Uploaded |
| Link for Additional information      | Nil              |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded          |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed by the affiliating University, Sant Gadge Baba Amravati University, Amravati. The task of creating module for each of level of degree syllabus is assigned to the Board of Studies of SGBA University, Amravati. To make it more comprehensive, It is provisioned that some of the faculty members from affiliated colleges and discipline, and experts of eminence from the adjoining higher education institutions and colleges are elected and nominated to perform the role in designing and framing updated, most useful curriculum and the same is communicated to all the affiliating colleges with a strategic plan of delivery, method and application-clues. This is done in keeping in mind the aspirations of the students, faculties, working as convenors and members of all committees constituted by the university. Hence it is crystal clear that the curriculum designed and developed integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. So far the

Curriculum in force in the Arts, mono-stream UG Degree college like ours namely Bhausaheb Lahane Dnyanprakash Arts College, Pinjar, District Akola reflects the cross cutting issues as per the specifications that follows here:

**Professional Ethics:** -- The subjects like political science that teaches moral and political duties. The study of moral and social responsibility is the base objectives of curriculum designing many units and f

**Gender- Language and Literature Studies in Both English and Marathi literature** focus on many social awareness issues.

**Human Values- Sociology** is a compulsory subject to all semester where the students are confronted to many issues of social conduct that inculcate human values

**B A I, II, III** - the complete syllabus of the subject relates to political awareness with the special unit IV of Semester III, IV of second year is devoted to Human Values over world.

**Environment and Sustainability-**

**B A III, IV Semester (Compulsory Qualifying subject Subject to Environmental Study)**

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded |

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

7

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded          |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | No File Uploaded          |

### 1.3.3 - Number of students undertaking project work/field work/ internships

Nil

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | No File Uploaded          |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded          |
| Any additional information(Upload)   | <a href="#">View File</a> |

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

| File Description                  | Documents  |
|-----------------------------------|--|
| Upload any additional information | <a href="#">View File</a>  |
| URL for feedback report           | <a href="http://www.bldcollege.ac.in/wp-content/uploads/2019/07/SSV-Questionnaire.pdf">www.bldcollege.ac.in/wp-content/uploads/2019/07/SSV-Questionnaire.pdf</a> |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

460

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

240

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to assess and channelize the proper learning of the students the institution is very keen and undertake many initiatives through optimal use of the resources and the existing man power and talent in the institution. Since last many few years the special attention is given to the assess the learning levels of the students through finding out the advanced learners and the slow learners. At the outset of each of the session one common diagnostic test of the students at entry level in the first year of the degree course ids conducted to assess the general ability of the students and accordingly they are grouped tentatively in the Advanced learners and the slow learners. The list prepared by the college academic steering committees is handed to the each of the Heads of Departments. They arrange a special teaching program for the both the categories of the students and take special care to ensure progress. The objective of this initiative is to bridge the gap and minimize the list of slow learners promoting on the basis of their progress in subsequent performance. The list of last year slow learners is attached herewith.

The advanced learners are given special guidance to cater their needs of learning by the teachers of respective subjects. They are provided with the full library access and reference books apart from texts prescribed are issued to them. the list of advanced learners of the last year is also attached herewith. The convener of the advanced learners and slow learners scheme is Dr A K. Thakare, Head, Department of Sociology who is assisted by Prof. S. M. Manwar and R. Kalbande, Librarian as members.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Link for additional Information   | Nil                       |
| Upload any additional information | <a href="#">View File</a> |

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 267                | 09                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college modified teaching learning strategy in the line of changing needs and demands of time. We conducted various student centric activities throughout the year. So that learning became more experiential, participatory and socialistic by organizing activities like Group Discussions, Model Making, Field Visits, Debates, Quiz, Assignments, Seminars, Project Writing, Exhibitions, Publication of Wallpapers, Writing Articles, Poetry Recitation and Power Point Presentation. The college organized co-curricular activities, extra-curricular activities, sports and cultural events which help the students for their all-round personality development.

In Department of History, students followed the method of 'learning while observation.' The historical and excavation sites are visited by the students to understand the historical importance of the places and people. The students are asked to prepare a project report of their visit to historical places. Team spirit and leadership qualities are developed in the students through Group Discussions, Project Work and organizing seminars on useful topics like Stress Management, Communication Skills, Personality Development and Time Management. The college promoted creativity amongst students by encouraging them to publish articles in the College Magazine and Wall Paper. The college has annual college publication called "Motipuspa" Students are nominated on the editorial board of college magazine, which improved their creative and administrative skills. To imbibe patriotic and social values among students, various Special Days like Teachers' Day, Independence Day, Republic Day, NSS Day, Maharashtra Day, and Anniversaries of National Heroes are celebrated every year. NSS unit of the college conducted the activities like Blood Donation Camps, AIDS Awareness Campaigns, Tree Plantation, De-addiction Drives, Swachh Bharat Abhiyan, Water



Management, Drive for Fund Raising during Natural Disasters in order to make the students responsible citizen.

| File Description                  | Documents  |
|-----------------------------------|--|
| Upload any additional information | <a href="#">View File</a>  |
| Link for additional information   | <a href="http://www.bldcollege.ac.in/gallery/study-tour/">//www.bldcollege.ac.in/gallery/study-tour/</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All faculties from each of the department, in the very beginning of every academic session, plan and prepare the teaching schedule in the line of the University academic calendar. Apart from traditional lecture methods of teaching, they have adopted the innovative teaching approaches/methods. They make use of ICT advanced level in teaching to bring innovations as per need. They organize interactive sessions using ICT tools, like digital platforms, media chats, LCD projector, Power-Point Presentations, Quiz Competition, On-line Projects Submission.

Group Discussion, Seminar Presentation, Assignment Submission, Viva Voce, Movie Screening, Model. Students Presentations and Personal Guidance. The college has provided Internet Facilities, Computers, Laptops, Printers, E-learning Facilities, Display Charts and many gadgets and learning equipments including library facility, e subscriptions, inter library loan facility. By using innovative teaching methods, the teachers motivate the students; accelerate their knowledge and helped to upgrade his subject knowledge.

All faculties from each of the department, in the very beginning of every academic session, plan and prepare the teaching schedule in the line of the University academic calendar. Apart from traditional lecture methods of teaching, they have adopted the innovative teaching approaches/methods. They make use of ICT advanced level in teaching to bring innovations as per need. They organize interactive sessions using ICT tools, like digital platforms, media chats, LCD projector, Power-Point Presentations, Quiz Competition, On-line Projects Submission.

Group Discussion, Seminar Presentation, Assignment Submission, Viva Voce, Movie Screening, Model. Students Presentations and Personal Guidance. The college has provided Internet Facilities,

Computers, Laptops, Printers, E-learning Facilities, Display Charts and many gadgets and learning equipments including library facility, e subscriptions, inter library loan facility. By using innovative teaching methods, the teachers motivate the students; accelerate their knowledge and helped to upgrade his subject knowledge.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil                       |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

09

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded          |
| Circulars pertaining to assigning mentors to mentees                | No File Uploaded          |
| mentor/mentee ratio   | <a href="#">View File</a> |

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

10

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institutional academic calendar is prepared and displayed so that students and teachers should know all the forth coming events as well as the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed in the Principal's office. The students' academic progress is monitored regularly by adopting the strategy of continuous Internal Evaluation, Seminars, Project Work, Unit Test and Semester Examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal assessment process, Examination committee is formed at

the college level which monitors overall internal assessment process.

The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level.

Every department has to submit the compliance of the academic calendar as part of their annual

submissions. In addition the internal audit conducted which ensures the compliance is verified with documentary evidence. The process is as follows:

**Teacher:** Every teacher is assigned the subject to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department.

**Head of the Department:** The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the CIE in particular at both the internal as well as the University level Then the Academic calendar is forwarded to the IQAC.

**IQAC:** The IQAC compiles the inputs received from each of the departments for future reference as a part of documentation.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://testmoz.com/class/41246">https://testmoz.com/class/41246</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has implemented the mechanism of internal assessment as per the directives of the Sant Gadge Baba Amravati University, Amravati. We try to follow the principle of confidentiality, transparency and fairness of examinations. The evaluation system consists of two components- Continuous Internal Evaluation (CIE)

and End Semester Examination. As a matter of fact, the entire process of evaluation is carefully planned and shared with the students from the very beginning of the semester. Within a week of the beginning of the semester the teacher informs the class about the course content and its objectives, evaluation scheme in terms of different types of components and its weightage. The college has a well-organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, College Examination Officer and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance.

**A. Grievances related to college conducted examinations:**

At the college level, the evaluation work is done for the Under Graduate part I examination of semester I and semester II. If any student feels that the marks given to him in any paper are not just up to his or her expectation, he or she can apply revaluation by remitting the fees to the college. The students should apply within fifteen days after declaration of the result. The college appoints subject expert other than the previous assessor. If there is change in score, it is corrected by internal examination committee of the college. College has to declare final revaluation result within fifteen days.

Internal examination committee itself looks after the complaints or grievances related to formative tests and summative examination. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The Principal and In-charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

**B. Grievances regarding university examinations:**

Grievances related to Part II and III of Under-Graduate and all Post Graduate courses are forwarded to the university grievances committee. Students can obtain photocopy of the answer sheets from university on request. Students who are not satisfied with their marks at the University examinations can apply for Revaluation, Reassessment to the University. The students are notified about the same in due course. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level. Only the first year students can make

application for their verification at college level and remaining students of other courses at degree level communicate with the University regarding revaluation. The norms regarding grievances are displayed on University website. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the course of the faculty trainings like Refresher courses and short term courses attended by the respective faculties in their respective courses plays vital role in developing understanding of the faculties about the course outcomes at the degree level. Likewise the specific course outcome is designed and chalked out by the IQAC of the college is displayed on the college website for students understanding time to time. This helps the students to chalk out their future plan of action and they accelerate their studies in the direction of the attainment of the stated outcomes.

From the responses and performance of the students in the college internal assessment, it can be surmised that the students are also aware about the course out comes and they are given guidance accordingly by the faculties. Specific Program outcome is stated as under:

The Program outcome of Bachelor Commerce is as follows:

PO1: Application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance

PO2: Understanding of national economic and business scenario

PO3: Contribution to the successful operation of a business

| File Description                                     | Documents        |
|--|------------------|
| Upload any additional information                    | No File Uploaded |
| Paste link for Additional information                | Nil              |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution namely Bhausahab Lahane Dnyanprakash Arts College, Pinjar is affiliated to Sant Gadge Baba Amravati University, Amravati. We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

The observation and findings of the strength of the students as well as passing percentage of the students is increasing progressively depicts attainment of POs , PSOs and COs by the college. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing.

The internal mechanism take utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. The feedback committee conduct regular feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

The institute followed the Academic Calendar of our affiliated university.

All the subject teachers maintained Academic Diary in every academic year.

All the subject teachers prepared Semester-Wise evaluation Reports.

Internal examination committee analyzed evaluation reports of results.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

37

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[www.bldcollege.ac.in](http://www.bldcollege.ac.in)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)



1,900

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

This institute has organized many extension activities in the neighbourhood community to address the local issues in terms of impact and sensitizing students to social issues and holistic development. The students of our institute actively participates and have taken initiatives in social service activities which symbolic of their overall developments. The institute itself effectively has been running National Service Scheme (NSS) through its University sanctioned Unit of 1000 students . Through this unit, the institute has taken many initiatives as part of its extension activities in the neighborhood community.

National Service Scheme of college is a group of One hundred

Volunteers's which has organized the following, various extension activities during the academic year:

It also organizes a residential seven days special camp in nearby adopted village, but due to Corona impact, during the last academic year 2020-21, it was not possible to hold a special residential camp at village.

Still, many initiatives were conducted using digital platform such as

Social Awareness on prevention from pandemic, distribution of Masks, Food items to the needy and health assistance and guidance during the crisis. The NSS volunteers came out on the road following safety instructions to help the society at large. Recently the college has arranged a drive and one day camp for vaccination in college.

The NSS students interacted with the villagers regarding social issues. They conducted surveys to collect information of their basic amenities.

The college has organized many online program for awareness in general.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/gallery/nss/">www.bldcollege.ac.in/gallery/nss/</a> |
| Upload any additional information     | No File Uploaded   |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | No File Uploaded          |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### **3.4 - Collaboration**

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | No File Uploaded          |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College Bhausahab Lahane Dnyanprakash Arts College, is located at its own campus stretched over five acres of land availed by the Management of the Sushiksahna Prasarak Mandal, Pinjar. With regards to adequacy of physical and academic facilities required as per UGC guidelines to run the UG college, the college is at its full convenience. The college campus area is 5.00 acres, on which building construction comprises 14 different blocks/ well

furnished rooms including the various departments for specific subject faculties, very sufficient for Art streams. There are Classrooms, Seminar Hall, ICT based class rooms, well equipped along with computing system and Internet facility.

Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to Extra Curricular and Support Services organized by departments of Physical Education, Library, National Service Scheme and National Cadet Corps. The Institute has a lake for water storage and percolation under rain water harvesting scheme. The college campus is maintained with clean and neat atmosphere. There is plantation to support need of proper greenery in the campus. A spacious garden with pavements and pavers in the campus is developed for students' service. 'Eco-Friendly Open Class Room' is an initiative to provide the importance of Nature in the process of teaching and learning in the campus.

Thus Institute is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration. The academic and infrastructural facilities are as follows:-

A well-furnished computerized administrative office

Well-furnished 4 classrooms.

ICT enabled classrooms Computer lab for ICT trainings & One central Library housed in the college Building.

Well-equipped 01 Seminar and conference-auditorium Hall, management room, Spacious seating arrangements with the qualitative furniture.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/campus/facilities-in-campus/">//www.bldcollege.ac.in/campus/facilities-in-campus/</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute provided better infrastructural and instrumental facilities for the cultural and sports related indoor and outdoor games:

Department of Physical Education encouraged students by providing expert coaching for various games Well-equipped Gym is developed for the students. Basketball, Volleyball, Athletics and Kabbadi Grounds are properly maintained. Two Hundred Meters Track is available for running purpose. Number of Students participated in all Inter-Collegiate University, State and National level sports activities and competitions. The list of games and sports and its practice places is as follows

Outdoor Games: 1 Basketball Basketball ground. 2. Volleyball Volleyball ground. 3. Athletics Athletics ground, 4. Kabbadi Kabbadi ground

Indoor Games: 1. Weight lifting, 2. Gymnastic Hall, 3. Power lifting in Gymnastic Hall, 4. Chess Indoor Hall, 4 Table tennis Indoor Hall, 5. Carom Indoor Hall

Yoga: Yoga practice is a gift of Indian heritage to peaceful global life. It is conducted by Department Of Physical Education in Auditorium Hall. International Day of Yoga is celebrated on 21st June every year on open space in which Teachers and Students participate.

#### Infrastructure for Cultural Activities

The institute encouraged the students for participation in different events and competitions at Inter-

- Collegiate University, State and National level i.e. Plays, Mimes, Folk Dance, One Act Plays and Street Plays.
- Auditorium hall is available in the institute for the performance and presentation of the cultural activities.
- Expertise knowledge is given to participated students. students take part in i.e. Debate, Poetry Recitation, Elocution, Model , Chart , Rangoli , Dish decoration , flower decoration , wall magazine , Science , Arts exhibition etc.
- The students are financially assisted to participate in Inter-Collegiate University at moderate level, State and National level competitions. Winners are felicitated by awards , certificates and cash prizes. A separate cultural

committee is formed in the college which maintains the record of all the cultural activities.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/gallery/department-of-sports/">www.bldcollege.ac.in/gallery/department-of-sports/</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

| File Description  | Documents  |
|---|--|
| Upload any additional information   | No File Uploaded   |
| Paste link for additional information   | <a href="http://www.bldcollege.ac.in/gallery/college-programmes/">//www.bldcollege.ac.in/gallery/college-programmes/</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>  |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1, 11,000



| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using integrated Library Management System. The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows: Status of automation Fully automated

OPAC System OPAC system is available for users in Central Library.

#### Library Website

Library services related portal is available on the college website

[http://sscakot.ac.in/pages/dept\\_library.php](http://sscakot.ac.in/pages/dept_library.php)

Library automation Library Services are partially automated with Bar Code system.

Total number of computers in Network Resource Centre: 02

Total number of Computer for Library office use: 02

Total number of printers for public access: 02

Internet Bandwidth Facility Available

OPAC (Online Public Access Catalogue)

Library Automation: The library services are completed computerized using N-list software. The bibliographic information about the collection is made available through Library OPAC system.

**OPAC:** OPAC system deals with the Catalogues and Search of the Books present in the Library on basis of various criteria like: Accession Number, Title, Author, Subject and Publisher with the details and the status of the books present in Library.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for Additional Information | Nil                       |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded          |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

47,709

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

150

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college frequently update its IT facilities including Wi-Fi. The institute has constituted internal IT maintenance committee which look after IT facilities and provide updates. They continuously monitors the requirements of IT facilities of all the departments and classrooms. A technician is outsourced as per requirement for the maintenance of IT facilities. The IT facilities are updated periodically as per the requirements. At the beginning of academic session, requirement of IT tools is collected. The institute published a tender of the required IT tools in the News Paper. After getting the quotations from the different agencies, the purchase committee finalized the qualitative tools with reasonable cost.

The demand related equipments are purchased every year as per the demands of the respective department i.e. Advanced Computers, Laptop, Printers, Scanners, Accessories, UPS, LCD Projectors, Audio Aids etc. All the purchased IT tools are recorded in the Stock-book. Broadband Internet connections are provided to the departments. The college has regular broad band Internet connection facility available in the Administrative Office, Central library and in the computer laboratory. Authorized Library Management Software is installed in view of library automation. .

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**4.3.2 - Number of Computers**

02

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded          |
| Student – computer ratio          | <a href="#">View File</a> |

#### 4.3.3 - Bandwidth of internet connection in the Institution **B. 30 - 50MBPS**

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,11,000

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts.   | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has assigned the duties to academic incharge for supervision of the maintenance and utilization of academic support facilities and formed Building Maintenance Committee and Purchase Committee for maintaining physical facilities - library, sports complex, computers, classrooms etc.

Heads of the departments submitted the requirements for

maintenance of physical and academic and support facilities to the academic incharge as per necessities. The heads of faculties conveyed these requirements to the Principal. The Principal put the proposal of requirements with budgetary provision for sanction in the College Development Committee meeting. After getting approval of CDC, the institute published a tender as per the requirement in the News Paper. The Purchase Committee finalized the quotations of qualitative materials and tools at reasonable cost. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the Parent Institute for approval and funding. The college has constituted internal committee to supervise ICT facility maintenance and up-gradation. The

account department placed the demand of the required tools and raw materials to the concerned agencies. Mason, Carpenter, Electrician, Plumber, Gardner, Scientific Technician, Computer Technician, and Sweeper are called on contract and daily wages basis for the maintenance of

#### Maintenance of Sport facilities -

Sports equipments, and gym is maintained in the supervision of the Physical Director of the college and requirements are given by him time to time. The playgrounds and running track are maintained by the department of Physical Education. The institute has assigned the duties to the employees for taking the review of the maintenance work. The college Beautification and Cleanliness Committee took care of the maintenance of garden and campus. The sweepers cleaned the campus every day. The gardener maintained the common and herbal garden regularly. Fire extinguishers are placed to reduce probabilities of accidents at workplace for ensuring safety.

The institute made budgetary financial provision for the maintenance of physical and academic facilities and approved by College Development Committee. As per budgetary financial provision, the institute incurred the expenditure on the maintenance of physical and academic facilities. Academic incharge look after timely up-gradation, replenishment, repairing and replacement of the resources and Services. The Institute has maintained constant and smooth functioning of Physical, Academic and Support service facilities to accomplish the high degree of excellence imbining human values in all endeavors.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

114

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded          |

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Link to institutional website   | Nil                       |
| Any additional information  | No File Uploaded          |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | No File Uploaded          |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State



**government examinations) during the year**

00

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | No File Uploaded          |

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

To ensure students representation in the academics, there was "Students Council" for every academic year. The selection of the student as members of the student's council is as per the provisions of the sections 40 (2) (b) of the 'Maharashtra University Act 1994' and Maharashtra Public University Act 2016. At least two meetings of the students' council were organized every year. The composition of "Students' council" is as follows: One Student from each class with academic merit at the examination held in the preceding year and engaged in fulltime study in the college.

As this practice is stopped during last few years, the college took the initiative to give representation to the students onwards by taking them as members of the college working committees. As an instance The IQAC is formed giving representation to one Alumni. The initiation taken by the college has fruitful results. The representative students played an active role in the activities and the decisions taken by different committees of the college. It developed the leadership qualities, confidence, sense of responsibility and active participation among the students. The improvement in communication and healthy dialogue is seen after this initiation.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | <a href="#">View File</a> |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Alumni Association worked for the overall development of students as well as the institution. It helped our institution not just financially, but in terms of academic planning, placements of

students, career guidance and technological guidance. It is formally constituted by assigning one President, Vice-President, Secretary, Treasurer and six others as Members. For financial transaction, the necessary steps are to be taken through registration. .

Alumni Association organized the following activities:-

1. Organized Guest lectures of the subject experts to guide the students.
2. Some of our alumni are industrialists; they shared their knowledge and expertise with the students.
3. Alumni Association helped to organize the educational and industrial visits for the students.
4. A significant number of our alumni visited and imparted their experiences with students.
5. Alumni Association provided the information about the job opportunities available in their fields.
6. Alumni Association motivated the students for research activities.

Financial Support:

Alumni Association supported the Institute financially also. It donated amount to the institution generously for the infrastructural development. Alumni Association encouraged some of our alumni for financial assistance for the purchase of books, water-cooler, air cooler and inverter for Competitive Study and Guidance Centre. Alumni association helped the meritorious and financially weaker students by sponsoring scholarship, paying fees, study material and uniforms. Over all the Alumni Association has played a vital role in development of the college.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

## 5.4.2 - Alumni contribution during the year (INR in Lakhs)

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is run under the management of Sushiksahn Prasarak Mandal, Pinjar. The main focus of the governance is to ensure the transparency, democracy and inclusiveness. The institution has taken due care to give representation to all the sections of the society in the Governing Body and the College Development Council. Teachers, students and nonteaching staff members are also adequately represented on both these bodies as per UGC norms and the Maharashtra Public Universities Act, 2016. The Governing Body is always taking efforts for providing quality education to all the sections of the society to empower them. The President, Principal, Teachers, Non-teaching staff and students get representations in the key decision-making bodies of the institution like Governing Body and College Development Council through free and fair elections held every five years.

Teachers play a vital and integral part of the IQAC which is another important decision-making body of the institution. Students, non-teaching staff and experts from the society also get representation in the IQAC. The Governing Body makes the key policy decisions and considers important proposals for the development of the institution. The College Development Council makes decisions regarding the important issues by resolving it in time bound period. In the admission process, we follow the reservation policy very strictly as per the University and the State Government rule. The Principal looks after routine administration having full autonomy despite of being responsible to the Governing Body and the College Development Council. He works in close coordination with the IQAC to ensure quality in the overall functioning of the college. The Principal is the Head, President of the council and a secretary is elected from the faculty members. This is a platform for the faculty members to express their opinions on various issues regarding the functioning

of the institution. They also give various important suggestions which are taken up for discussion in the governing body and College Development Council.

Apart from the above main committee, there are different academic committees consisting of the teaching, non-teaching staff and students for smooth functioning of the college. With respect to vision and mission, the institute has a perspective plans which include: Improving the infrastructure of the institution to cater the increasing number of students and staffs. Acquiring various opportunities and sources of funding for research and collaboration. Organizing Skill based Program to enhance the student self-employment ratio. Promoting students interaction with the alumni to get first-hand knowledge of different fields as well as career opportunities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://bldcollege.ac.in/pages/vismis.html">http://bldcollege.ac.in/pages/vismis.html</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution ensure to reflect decentralization and participative management through many of its academic practices:

Such as, The President, Executive members, the Principal, Heads of Department, Teaching and non -teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Researcher and Academic experts are given scope and some take direct part in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, College Construction Committee, College Staff Council and Student Council. Following mechanism is followed for the decentralized and participative administration.

College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural

growth.

**The Principal:** The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by the CDC.

**The Internal Quality Assurance Cell:** IQAC is formed which shows representation of all stakeholders of the institution. The members are elected from all class of te related academics. the life members of the parent institution. The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members to look after its activities. A epresentative of the management, faculty members, non-teaching staff member, Social activist, Alumni and student are the members of IQAC works for quality parameters in various academic and administrative activities of the College.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Bhausahab Lahane Dnyanprakash Arts College, Pinjar prepare a strategic plan well in advance While preparing this strategic plan, the institute has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Staff, Alumni, Employers and the Management. This plan included development of Academic and Sports Infrastructure, New Academic programme, Green Initiatives and Campus Beautification, Development of ICT, Library Facilities, Upgrading Research Facilities. The new Initiatives for Extension and Outreach 2020-21 consisted as under:

Due to the introduction of the new Subjects and courses in the college, the students got an opportunity to complete their higher education at home town instead of going to the district places.

## Planning for Introduction of new subjects and courses at Under-Graduate level

The college is situated in rural and nearby tribal area. Local students are getting an opportunity of higher education at Under Graduate. It is one of the renowned colleges in nearby area. The stakeholder of the college constantly demanded to introduce the optional subjects at Under Graduate and Post Graduate level and competitive exam orientated subjects in the college to cater the need of students. This demand of the stakeholders was put in College Development Committee.

The College Development Committee members discussed this issue in its meeting. After considering academic, infrastructural and financial status of the college, took resolution to start new subjects at post -Graduation level i.e. Sociology and in History, Political Science.

| File Description                                       | Documents                 |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a> |
| Paste link for additional information                  | Nil                       |
| Upload any additional information                      | No File Uploaded          |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

### The Organizational Structure:

**Executive committee:** The Executive committee of the central management committee that runs the institution and takes policy decisions regarding academic and infrastructural development of the college. The Executive committee decides policy matters and takes key decisions including the recruitment, confirmation of the services, promotion and transfer of the employees. There are various committees working under the surveillance of executive committee i.e. Recruitment Committee, Purchase Committee, Finance and Accounting Committee, Building Construction Committee, Grievance Committee, Academic Audit Committee etc.

College Development Committee: According to the Maharashtra Public Universities Act 2016, the CDC is formed. It prepared an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It takes decision regarding to introduce new academic courses and the creation of additional teaching and administrative posts, policy to encourage and strengthen research culture, consultancy, collaboration and extension activities in the college, the use of ICT in teaching and learning process. The reports of the IQAC discussed and appropriate suggestions were communicated to the respective authority.

Administrative : The Principal is the executive head of the institution. He is authorized to take

decisions regarding academic, administrative and financial matters in accordance with the policy matters as per the rule and regulation of State Government and UGC. The Office Superintendent is head and custodian of the college office which includes three sections- Establishment, Accounts and UGC. Head clerk, senior clerks, junior clerks, assistants and peons assist him. Works like admissions, fee collection, scholarships and issue of various certificates, maintaining service records of the employees, keeping accounts and dealing with UGC schemes are maintained by the college office.

The Internal Quality Assurance Cell: IQAC plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students.

The Librarian: The Librarian is the Head of Library and Information Centre. She is assisted by Library Clerks and Attendants. The Library Advisory Committee discusses the issues regarding the function of the Library and Information Centre.

Academic Committees: The various committees are constituted for smooth administration. The convener of each committee develops plan and work of the respective committee.

Service and Promotion rules: The service rules decided by the UGC and the State Government for the appointments and Promotions of the Teachers, Director of Physical Education, Librarian and non-teaching staff are followed.



**Grievance Redressal Mechanism:** There are separate Grievance Redressal Committees for students and staff. The College has set up a complaint box for faculties, staff and students. The Grievance Redressal Committee discusses the complaints and takes decision accordingly. The mechanism for dealing with complaints is as follows. The Principal receives complaints orally or in writing. Received Complaints are discussed in the committee meeting and resolved to take action on the concerned issues.

| File Description                              | Documents        |
|---|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the Institution webpage | Nil              |
| Upload any additional information             | No File Uploaded |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded          |
| Screen shots of user interfaces   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

### Welfare measures by the Institute

To obtain the financial assistance and loan facility from the nationalized banks, the institution helps the teaching and non-teaching staff by providing necessary documents and authentication. many employs have taken personal loan, housing loan, vehicle loan, emergency loan etc. by adjoining nationalized

**Banks and societies.**

- The institution felicitated employees the Government provident fund to be deposited and other related facilities towards their wards and in-laws as per govt. rules.
- Medical facility is provided to teaching and non-teaching staff.
- The college has fund raising drive to help the affected employee by an unforeseen calamity.
- Teaching and non- teaching staff is covered by Group Life Insurance. At the time of special festivals, advance payment is given to non-teaching, temporary staff.
- Fee concession is given to the wards of employees in the college. Faculties are deputed for Faculty Development Program to complete research work. Free check-up camp for Hemoglobin, Blood Pressure and Sugar was organized every year for teaching and non- teaching faculty.
- Events on stress management were arranged by Physical Education department to take care of mental and physical health of the teaching and non-teaching staff.
- The college organized the events for giving happy and stress-less life. All the staff members of the college have been behaving like the members of big joint family and always participate in the moments of happiness and sorrow in an individual's life.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

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| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has been strictly following UGC's Performance Based Appraisal System (PBAS) for the teaching staff since it was implemented in 2010. The teachers filled their PBAS forms by the end of every academic session and filed them in the college office. These Self-Performance Based Appraisal System performs are scrutinized by screening committee every academic year. After verification by the Principal and Office Superintendent, these forms are used for the placement and promotion of the teachers for Career Advancement Scheme. The placement committee, consisting management representative, Vice-Chancellor nominees, Subject experts and state government representative, revived these forms of all the teachers who are placed for Career Advancement i.e. AGP 6000 to 7000, AGP 7000 to 8000 and so on different Grade as per norms.

All the teachers submitted their Self-Performance Based Appraisal System forms and the following teachers are placed in Career Advancement Scheme in last five years.

Like the teaching staff, the college also followed the procedure of the Self-Performance Based Appraisal System for the non-teaching staff every academic year. All the non-teaching staff submitted their Self- Performance Based Appraisal form. After screening and verification of these forms, college development committee, consisting President and Managements Representative recommend the non-teaching staff for placement and promotion. All the teaching staff members submitted their Self-Performance Based Appraisal forms and the following non-teaching staff members are placed in higher pay scale.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint directors' office by the end of the month of June every year in last five years for the external assessment by the competent government authority. The General Audit is also conducted Auditor General of the State, Nagpur region. The financial irregularities pointed out by the auditor general are settled as per financial provisions. The details of internal and external financial audits of our institution are conducted in the last five years as

follows:

The college audit of the last academic year was carried out in the month of March 2020 through authorized auditor.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/wp-content/uploads/2021/11/Audit-report-2020-21.pdf">www.bldcollege.ac.in/wp-content/uploads/2021/11/Audit-report-2020-21.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>  |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

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| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1. **Educational Fees:** Educational fees are charged as per the university and government norms from students for various grant-in-aid and self-finance courses.

2. **Salary Grant:** The College received salary grant from the State Government. For this, we used to prepare and send an annual budget of the estimated salary grant required to the state government. Salary grant includes the salaries of Full Time approved teachers and non-teaching staff and temporary teachers who are appointed on clock hour basis on granted posts.

3. **UGC Grants:** Our College is under 2F and 12B as per UGC Act and Permanent Affiliated to Sant Gadge Baba Amravati University, Amravati. So we received grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources and Minor / Major Research Projects.

4. We received funds from Stakeholders, Non-Government Bodies, Individuals and Philanthropists for Academic and Infrastructural Development.

5. We received funds from the special annual membership of Library.

Resource mobilization policy and procedures are as follows:

Annual budget and audited statements are approved by College Development Committee in every academic year. As per the budget, amount is allotted to the academic expenditure and infrastructural development. There is optimum use of the resources for effective

teaching and learning purposes. The institution formed Purchase Committee, Building Construction Committee and UGC Committee for the proper utilization of the resources as per the directions of state government and UGC.

The committees as above have been working in close coordination with the College Development Committee and the Internal Quality Assessment Cell which monitor the mobilization of funds and make sure that the funds are spent for the purpose for which they have been allocated.

The college has internal and external audit mechanism. The internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint director's office by the end of the month of June every year in last five years for the external assessment by the competent government authority. The financial irregularities pointed out by the auditor general are settled as per financial provisions. Heads of the Faculties and Heads of the Departments looked after the proper utilization of classrooms and laboratories as per work-load. The courses are run in two shifts i.e. morning and noon. The Library Advisory Committee took care that the resources in Central Library are utilized optimally. Campus Cleanliness and Beautification Committee. College campus, auditorium and sport grounds are provided to all the stakeholders as per their demands.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committees in the college. It plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students. It has been striving hard for upgrading the academic, infrastructural and all support facilities in the institute to cater the needs of

students. It has contributed significantly for institutionalizing the quality assurance strategies and processes.

**IQAC initiatives:**

**Academic Audit through IQAC:**

IQAC conducted academic audit of each department and various committees every year to increase and maintain the quality of education. At the beginning of academic session, as per the guidelines of IQAC, Academic Audit Committee collected academic plans from all the Departments and Support Service Unit like NSS, Sports and Library which included research publication, extension activities, collaborations, innovative and best practices, assignments, ICT based activities, student's competitions, seminar presentations and workshops. The Academic Audit Committee evaluated plans submitted by the respective departments and committees twice in an academic session and reviewed their academic progress. The Academic Audit Committee prepared academic audit report and submitted to the IQAC for ensuring academic developments. IQAC discussed and gave suggestions for academic improvement. IQAC placed their academic audit report in the College Development Committee for discussion, suggestion and approval.

It has been observed that due to the initiative of IQAC, all the departments and committees have been constantly improving their curricular, co-curricular and extra co-curricular performances.

**Implementation of Green Practices in the Campus:**

Due to rapid urbanization environmental issues emerged in the society. To make the college environment eco-friendly many green practices are undertaken through IQAC of the college such as Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, Awareness Programme, use of Renewable Energy and E-Waste Management. IQAC constantly took the feedback of the proper result oriented implementation of these activities through academic years. Because of these practices, eco-friendly and pollution free college campus and social awareness about renewable

energy and e-waste management is developed among the students and the community.



| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/wp-content/uploads/2021/06/3-IQAC-Meeting-3-May-2021.pdf">www.bldcollege.ac.in/wp-content/uploads/2021/06/3-IQAC-Meeting-3-May-2021.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals the IQAC has took initiatives as under:

1. The IQAC conducted meetings with the faculties, Head of the departments, Incharge of Internal Examination Committee throughout the academic year.

2. It encouraged the faculty coordination.

3. Committee conducted an academic plan and reviewed it time to time such as completion of curriculum, supervision of regular classes, attendance of the students, unit tests, assignments, seminars, group discussion, quiz, education tours and other activities. Important issues are discussed in the meetings with IQAC.

4. Insisted on new teaching methods and ICT use. For ICT based teaching, IQAC recommended the essential academic and infrastructural facilities to the College Development Committee.

5. This initiative of IQAC has been evolved into successful review methodology for improvement in teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process.

6. IQAC interacted with teachers and students regarding the changes in the curriculum, new teaching methods and ICT use. The use of ICT tools has become an integral part in teaching -learning process. In this way IQAC always encouraged teachers to utilize these tools in academic and laboratories.

7. IQAC prepared the plan to be submitted to the administration to enrich ICT infrastructure by purchasing advanced ICT tools,

broadband internet, Wi-Fi facility. Institute purchased advanced ICT tools to make teaching learning process effectively.

8. Organized one day internal skill development workshop on use of technology by the non-teaching staff. This includes use of Google Apps, Video conference, use of e-mail, handling ICT instrument etc.

8. The focus is shifted to educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of reliability and applicability.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="http://bldcollege.ac.in/wp-content/uploads/2019/05/igaccommittee1.pdf">http://bldcollege.ac.in/wp-content/uploads/2019/05/igaccommittee1.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded  |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

**INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Due the historical perspective of Indian society that has placed women to secondary position in all walks of life, it is necessary to focus more on the empowerment of women and to increase their awareness regarding gender sensitivity. However, we have also done our best to sensitize people towards the gender-based discrimination. Our college has an Internal Compliant Committee which works for gender sensitization as well as to provide safety, security and counseling to girl students. The Cell regularly conducted programmes, activities and courses for girl students as well as other women from the society to create awareness about female foeticide, gender based discrimination, self-employment, social responsibility and safety.

The following actions are taken in this regard:

In the college, the mechanism to safeguard guard girls students and to promote gender equity is developed in form of women's sexual harassment and grievance redressal cell. The plan of program is deployed in proper place in the college premises. The main responsibility of security guard is to maintain continuous surveillance on the mischievous and harmful activities being done with the girls or women.

| File Description   | Documents  |
|--|--|
| Annual gender sensitization action plan  | Nil  |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="http://www.bldcollege.ac.in/campus/facilities-in-campus/">www.bldcollege.ac.in/campus/facilities-in-campus/</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/**

**D. Any 1 of the above**

**power efficient equipment**

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management:** Dustbins are placed at the proper places to collect waste. It is used by recycling in Vermiculture unit which is constructed behind the Science building. The College displayed slogans to use dustbin and to maintain cleanliness at different and proper places in the premises for environmental awareness.

**Liquid waste management:** In the liquid waste there is no other wastes except the waste water flow which is channelized through propaer drainange and re-use process in the garden and green plants nourishment as an additional usage. Soak pits are constructed for the percolation of waste water and rain water at different places

**Biomedical waste management:** No bio medical waste is the premises.

• **E-waste management:** The E-waste materials are sold as scrap for recycling. Meters of kits are reused by the department of Physics. Refilling of toner and Damage cartridges of printers are reused after repairing. One of the non-teaching faculties refills the toners and cartridges for reuse. Maintenance of Information Technology infrastructure is maintained by an appointed technician. Those versions of computers useful for schools and junior colleges are donated to our educational institution's nearby schools and Junior Colleges which helped to reduce the rate of E-waste generation.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | Nil              |
| Any other relevant information  | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | No File Uploaded          |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit**

E. None of the above

**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded          |
| Policy documents and information brochures on the support to be provided | <a href="#">View File</a> |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is mono stream institute imparting education of B A. degree program of three years. As it is a co-education the

students both the girls and boys learn together in the same classroom. They all belong to the diverse sections of the society, having different linguistic and socio -cultural and economic background. In order to bring harmony in the cultural tolerance many programmes on the theme of social equity, human values and human rights are organized periodically during the session.

In the last year online webinar on one vote one value was organized by the college .....

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

From the point of view of sensitization of constitutional obligation, the college has been taking initiatives. This includes organizing programs on awareness regarding human values, importance of institutionalization of basic functions of social moves like to create formal organization for development. Likewise the college organize a special program on the occasion of Constitution day. On this day a common reading on oath of the constitutional preamble take place.

Reading of preamble

ConstitutinDay, 26 nov. 2020,

10 December.

On december 10 of each year the program of organizing expert lecture on human right awareness is organized.

The college organized voter awareness rally in the communiy.

Even on the college webside, a code of conduct for Students, teachers and parents is deliberately published.

National days and nationalfestival are observed and given special significane to inculcate values and cultural discipline.

The function of Republic Day June 26 is the special feature of the college organizing

The Independence Day is celebrated by identifying students who have done works in the service of nation and society. They are given appreciation to motivate for noble cause.

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** A. All of the above  
**4. Annual awareness programmes on Code of Conduct are organized**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | No File Uploaded          |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals



The institution is committed to the national and social causes and it celebrated various national festivals, important days and birth/death anniversaries of the great Indian personalities. Republic Day is celebrated every year with great enthusiasm. Department of Music organized a program of Patriotic songs after flag hoisting every year. Independence Day is celebrated every year. Maharashtra Day is celebrated on 01st May, every year. Institution celebrated Birth and Death anniversaries of the great Indian personalities and the various special days as follows:

#### Celebration / Programme

21 June International Yoga Day

26 June Shahu Maharaj Jayanti

09 August Dr. S R Ranganathan Jayanti

5 September Teacher's Day

24 September National Service Scheme Day

02 October Mahatma Gandhi Jayanti

13 October Rashtra Sant Tukdoji Maharaj Death Anniversary

15 October Vachan Prerana Diwas

26 November Constitution Day

28 November Mahatma Phule Death Anniversary

6 December Mahaparinirvan Din

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best practice No 1 : Covid Relief Campaign**

**Objective:** i) To sensitize social responsibility among the students

ii) To inculcate duty as a citizen.

**The Context:** The unprecedented break out of the world pandemic covid-19, inverted the human emotional hierarchy of false dignity and decorum. The man became introspective of human existence. He was forced to rest a bit, stopping the clock for as if years to come. The man who was isolated in the mob of the materialists and aspirants, heedless of human obligation, first time in after civilization of last 200 century, he was actually cut off from the mass and found himself centred in the midst of members of real home. This home imprisonment of all men from all strata of society taught a new lesson of life and society. First time he thought of the meaning and meaninglessness of life. The events that happened around shown the helplessness of the man both the common and uncommon equally. In this context, which was the time when the need of the man in the service of man was felt acutely. And the youth is the power pillar of the nation and society is the best lesson one should learn.

**The Practice :** The desirous, healthy fit, young graduates from the college, were invited to come out with proper safeguard and caution. The plan was to help those in need of moral, physical and material support. It was decided to deploy a team of motivated students in the patron ship of the selected faculty members of the college in the vicinity. Accordingly, three days campaign of propagation. registration of the people in the vicinity on health Portal for vaccination. students took initiatives to help and carry people to the nearby vaccination centres.

**Evidence of Success:**

**Significant Achievement:** Many people panic of the covid impact were supported morally and physically in the time of crisis. inspired by the move of the college, most of the students volunteers from college student community done work providing relief to the corona affected families, when they were back in

their respective localities. They were part of fighters against the pandemic

**Problems Encountered and Resources Required:**

- Few adverse, fear affected reactions from the elders of the family were faced by the students. reportedly, it was found that some of them were intentionally hold back by the family members, despite their will and desire.
- Institution faced financial paucity during the time as very few came ahead to offer material relief on the charity base.

**Notes :**

It is apt to note down that, in the tiem of national calamity, the government should assist the college with proper machinery of support and relief.

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**Best Practice No. 2**

**Title:** distribution of tree plants/sapling

**Objective:** To create environmental awareness.

**Context:** Today, due to rapid growth and development in science and technology, man has reached to the height of releasing his tedious, labour prone work to the machine. In the field of medical science, the death rate except accidental death has fallen down the extreme low level. Both these conditions are highly satisfactory. But this same relief has created a new type of problems also which no mortal can ever deny. The foremost danger for the human life ahead is the danger of collapse of nature, its natural course of action. Human interference has posed many challenges, that the next generation should be sufficiently alarmed of. In this context to sensitize the youth, and people, in society around, of the nation towards his duty and obligation of environmental awareness in action and doing, a special mission of donating tree saplings to the villagers was set and the program was organized. Second context is the state govt. of Maharashtra has set the mision of 1 crore tree planation target this year. that

**Nature of Work;** The college with the assistance of staff

and students has distributed 150 tree saplings in the nearby locality "Bhendi Mahala" and encouraged the people to undertake tree plantation which will be a great step in environmental conservation. Even the students assisted the people to plant the trees around the locality.

**Achievement:** 150 trees were planted and the people were motivated to plant more trees to preserve environment.

**Problems encountered:**

The villagers are illiterate, they take government action as a political move and decide to remain aloof.

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The areas that have spotted out to be the distinctive of this institution is its rapport with the students' with regard to his all round development. It is found that our institute has to face many ordeals which are challenges in itself to shape the naive, raw personality into the shrewd, studious, and industrious upright citizen who should be motive oriented to compete with the urbanized polished, well-fathered, sometimes god-fathered contemporary youth in the race of life.

To achieve this task this institution has been working hard to bring them into the mainstream flow of successful, stable society.

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## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This institution aims at to enforce holistic development of students as stated through the goal and mission of the institute. All the students entering the degree course belong to the adjoining rural areas, humble socio-economic background. Their requirements and problems are bit different compared to urban areas. To overcome the hurdles in their way of pursuing higher education is an herculean task for both- the students and the institution. The plus is that, the staff- non-teaching and teaching, also belong to the same geo-background. They are well acquainted with the problems faced by students. They always come front and try their best to help students through all possible ways within their capacities. The excellent student -teacher relationship is the key feature and basis to cater to the needs of students' social, educational, cultural values. The college is situated in the village-like, very small-town localities namely Pinjar, in the Barshitakali Taluka of Akola District of Maharashtra. This is a complete rural region sans many modern urban amenities. Academically this college has excelled its standard in many respect. It has got status of permanent affiliation with the Gadge Baba Amravati University, Amravati and has been included in the 2(f) and 12 (B) of UGC Act. Moreover the institution has been Accredited with "B" Grade for 3 cycle of A & A by NAAC.

Regarding delivery of curriculum inventive approach is adopted. The main work of curriculum design and development is done by University. The college ensures carrying out the effective delivery of the curriculum responding to call of university time to time.

The syllabus is framed by the Board of Studies of SGBA University, Amravati. It is provisioned that some of the faculty members from affiliated colleges and discipline are elected and nominated to perform the role in framing syllabus. This is done in keeping in mind the aspirations of the students, faculties, working as convenors and members of all committees constituted by the university. Similarly this institution also have a student centric approach in their mind.

We do not leave any stone unturned to provide the environment which is needed to the better academic outcomes. The students are given all opportunities to put forth their efforts and to perform well in the academics. They study hard and show active interest in the work that helps to raise the academic standard of this institution. The institution engages all the stakeholders itself to ensure effective curriculum delivery. The institutional academic calendar is prepared well in advance in the beginning of each session in tune with the academic calendar of the University. The Academic Audit Committee monitors implementation of the curriculum- unit wise teaching, tests, assignments, projects, group discussions, subject quiz etc. Co-curricular and extracurricular activities are regularly organized. The main focus of the curriculum delivery is student centric. It is attempted to make adequate use of ICT and modern technology. There is effective evaluation system. The students are given social exposure through college NSSS unit. There is special mechanism for feedback system.

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | <a href="#">View File</a> |
| Link for Additional information     | Nil                       |

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The parent University declares academic calendar at the onset of each new session prior in the month of June or July first week of every year stating plan of working days, holidays and scheduled programs of academic activities, days of national importance to be celebrated and conduct of term examinations. Following the annual academic calendar provided by the Sant Gadge Baba Amravati University, Amravati, the Admission Committee of the college in collaboration with the Heads of each of the Department prepares own institutional annual academic calendar to be displayed well in advance. The academic teaching and learning activities including CIE continuous Internal Examination schedule is prepared and the copy of the same is deployed for favor of information and to organize the examination schedule. Accordingly a uniform internal term end tests and unit tests on the unit wise syllabus are organized by each of the departments. The internal schedule for practical and project work is also prepared and display with the

commencement of teaching program which help and ensure students' progress in studies. The result of each of the unit tests is prepared by the concerning faculties to be displayed for information and rectifications of the students progress in studies. Moreover the ter end final internal tests on the complete syllabus of the semester is conducted by the college itself and result is prepared. The performance of students in internal examination is counted for his over all internal assessment. The incentives as per provisions and internal marks of the students are communicated to the University before the final examintion conducted by the Univerity as per schedule provided by the University.

To carry out the task of CIE of the college, the college has constituted the Internal Examination committee which monitor the whole programme of CIE and is fully respnsible for any discrpancy in the tests or Unit tests. This year the college has declared the Internal Excxamination Committee headed under the convenorship of Dr M K Phadnvis assisted by the Three memebers namely- Dr A K Thakare, Prof R N Gawande and Dr A W. Wahurwgh.

| File Description                     | Documents        |
|--------------------------------------|------------------|
| Upload relevant supporting documents | No File Uploaded |
| Link for Additional information      | Nil              |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | <a href="#">View File</a> |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded          |
| List of Add on /Certificate programs (Data Template )                   | <a href="#">View File</a> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year



00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed by the affiliating University, Sant Gadge Baba Amravati University, Amravati. The task of creating module for each of level of degree syllabus is assigned to the Board of Studies of SGBA University, Amravati. To make it more comprehensive, It is provisioned that some of the faculty members from affiliated colleges and discipline, and experts of eminence from the adjoining higher education institutions and colleges are elected and nominated to perform the role in designing and framing updated, most useful curriculum and the same is communicated to all the affiliating colleges with a strategic plan of delivery, method and application-clues. This is done in keeping in mind the aspirations of the students, faculties, working as convenors and members of all committees constituted by the university. Hence it is crystal clear that the curriculum designed and developed integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. So far the Curriculum in force in the Arts, mono-stream UG Degree college like ours Namely Bhausaheb Lahane Dnyanprakash Arts College, Pinjar, District Akola reflects the cross cutting issues as per the specifications that follows here:

**Professional Ethics:** -- The subjects like political science that teaches moral and political duties. The study of moral and social responsibility is the base objectives of curriculum designing many units and f

**Gender-** Language and Literature Studies in Both English and Marathi literature focus on many social awareness issues.

**Human Values-** Sociology is a compulsory subject to all semester where the students are confronted to many issues of social

conduct that inculcate human values

B A I, II, III - the complete syllabus of the subject relates to political awareness with the special unit IV of Semester III, IV of second year is devoted to Human Values over world.

Environment and Sustainability-

B A III, IV Semester (Compulsory Qualifying subject Subject to Environmental Study)

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded          |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | No File Uploaded          |

| 1.3.3 - Number of students undertaking project work/field work/ internships   |  |
|---|--|
| Nil   |  |
| File Description  | Documents  |
| Any additional information  | No File Uploaded   |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template)   | <a href="#">View File</a>  |
| 1.4 - Feedback System   |  |
| <b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders<br/>Students Teachers Employers Alumni</b> | B. Any 3 of the above  |
| File Description  | Documents  |
| URL for stakeholder feedback report   | No File Uploaded   |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)                      | No File Uploaded   |
| Any additional information(Upload)  | <a href="#">View File</a>  |
| <b>1.4.2 - Feedback process of the Institution may be classified as follows</b>   | B. Feedback collected, analyzed and action has been taken  |
| File Description  | Documents  |
| Upload any additional information   | <a href="#">View File</a>  |
| URL for feedback report   | <a href="http://www.bldcollege.ac.in/wp-content/uploads/2019/07/SSV-Questionnaire.pdf">www.bldcollege.ac.in/wp-content/uploads/2019/07/SSV-Questionnaire.pdf</a> |
| TEACHING-LEARNING AND EVALUATION  |  |
| 2.1 - Student Enrollment and Profile  |  |

**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of sanctioned seats during the year**

460

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

240

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

**2.2 - Catering to Student Diversity****2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

In order to assess and channelize the proper learning of the students the institution is very keen and undertake many initiatives through optimal use of the resources and the existing man power and talent in the institution. Since last many few years the special attention is given to the assess the learning levels of the students through finding out the advanced learners and the slow learners. At the outset of each of the session one common diagnostic test of the students at entry level in the first year of the degree course ids conducted to assess the general ability of the students and accordingly they are grouped tentatively in the Advanced learners and the slow learners. The list prepared by the college academic steering committees is handed to the each of the Heads of Departments. They arrange a special teaching program for the both the categories of the students and take special care to ensure progress. The objective of this initiative is to bridge the gap and minimize the list of slow

learners promoting on the basis of their progress in subsequent performance. The list of last year slow learners is attached herewith.

The advanced learners are given special guidance to cater their needs of learning by the teachers of respective subjects. They are provided with the full library access and reference books apart from texts prescribed are issued to them. the list of advanced learners of the last year is also attached herewith. The convener of the advanced learners and slow learners scheme is Dr A K. Thakare, Head, Department of Sociology who is assisted by Prof. S. M. Manwar and R. Kalbande, Librarian as members.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Link for additional Information   | Nil                       |
| Upload any additional information | <a href="#">View File</a> |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 267                | 09                 |

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college modified teaching learning strategy in the line of changing needs and demands of time. We conducted various student centric activities throughout the year. So that learning became more experiential, participatory and socialistic by organizing activities like Group Discussions, Model Making, Field Visits, Debates, Quiz, Assignments, Seminars, Project Writing, Exhibitions, Publication of Wallpapers, Writing Articles, Poetry Recitation and Power Point Presentation. The college organized co-curricular activities, extra-curricular activities, sports and cultural events which help the students for their all-round personality development.

In Department of History, students followed the method of 'learning while observation.' The historical and excavation sites are visited by the students to understand the historical importance of the places and people. The students are asked to prepare a project report of their visit to historical places. Team spirit and leadership qualities are developed in the students through Group Discussions, Project Work and organizing seminars on useful topics like Stress Management, Communication Skills, Personality Development and Time Management. The college promoted creativity amongst students by encouraging them to publish articles in the College Magazine and Wall Paper. The college has annual college publication called "Motipuspa" Students are nominated on the editorial board of college magazine, which improved their creative and administrative skills. To imbibe patriotic and social values among students, various Special Days like Teachers' Day, Independence Day, Republic Day, NSS Day, Maharashtra Day, and Anniversaries of National Heroes are celebrated every year. NSS unit of the college conducted the activities like Blood Donation Camps, AIDS Awareness Campaigns, Tree Plantation, De-addiction Drives, Swachh Bharat Abhiyan, Water Management, Drive for Fund Raising during Natural Disasters in order to make the students responsible citizen.

| File Description                  | Documents  |
|-----------------------------------|--|
| Upload any additional information | <a href="#">View File</a>  |
| Link for additional information   | <a href="http://www.bldcollege.ac.in/gallery/study-tour/">//www.bldcollege.ac.in/gallery/study-tour/</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All faculties from each of the department, in the very beginning of every academic session, plan and prepare the teaching schedule in the line of the University academic calendar. Apart from traditional lecture methods of teaching, they have adopted the innovative teaching approaches/methods. They make use of ICT advanced level in teaching to bring innovations as per need. They organize interactive sessions using ICT tools, like digital platforms, media chats, LCD projector, Power-Point Presentations, Quiz Competition, On-line Projects Submission.

Group Discussion, Seminar Presentation, Assignment Submission, Viva Voce, Movie Screening, Model. Students Presentations and Personal Guidance. The college has provided Internet Facilities, Computers, Laptops, Printers, E-learning Facilities, Display Charts and many gadgets and learning equipments including library facility, e subscriptions, inter library loan facility. By using innovative teaching methods, the teachers motivate the students; accelerate their knowledge and helped to upgrade his subject knowledge.

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Group Discussion, Seminar Presentation, Assignment Submission, Viva Voce, Movie Screening, Model. Students Presentations and Personal Guidance. The college has provided Internet Facilities, Computers, Laptops, Printers, E-learning Facilities, Display Charts and many gadgets and learning equipments including library facility, e subscriptions, inter library loan facility. By using innovative teaching methods, the teachers motivate the students; accelerate their knowledge and helped to upgrade his subject knowledge.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil                       |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

09

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded          |
| Circulars pertaining to assigning mentors to mentees                | No File Uploaded          |
| mentor/mentee ratio   | <a href="#">View File</a> |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

10

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers



| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institutional academic calendar is prepared and displayed so that students and teachers should know all the forth coming events as well as the activities regarding continuous internal evaluation process and it is also published on website of the college and displayed in the Principal's office. The students' academic progress is monitored regularly by adopting the strategy of continuous Internal Evaluation, Seminars, Project Work, Unit Test and Semester Examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal assessment process, Examination committee is formed at the college level which monitors overall internal assessment process.

The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level.

Every department has to submit the compliance of the academic calendar as part of their annual

submissions. In addition the internal audit conducted which ensures the compliance is verified with documentary evidence. The process is as follows:

Teacher: Every teacher is assigned the subject to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department.

**Head of the Department:** The Head of the department compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the CIE in particular at both the internal as well as the University level. Then the Academic calendar is forwarded to the IQAC.

**IQAC:** The IQAC compiles the inputs received from each of the departments for future reference as a part of documentation.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://testmoz.com/class/41246">https://testmoz.com/class/41246</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has implemented the mechanism of internal assessment as per the directives of the Sant Gadge Baba Amravati University, Amravati. We try to follow the principle of confidentiality, transparency and fairness of examinations. The evaluation system consists of two components- Continuous Internal Evaluation (CIE) and End Semester Examination. As a matter of fact, the entire process of evaluation is carefully planned and shared with the students from the very beginning of the semester. Within a week of the beginning of the semester the teacher informs the class about the course content and its objectives, evaluation scheme in terms of different types of components and its weightage. The college has a well-organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, College Examination Officer and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance.

**A. Grievances related to college conducted examinations:**

At the college level, the evaluation work is done for the Under Graduate part I examination of semester I and semester II. If any student feels that the marks given to him in any paper are not just up to his or her expectation, he or she can apply revaluation by remitting the fees to the college. The students should apply within fifteen days after declaration of the result. The college appoints subject expert other than the previous assessor. If there is change in score, it is corrected by internal examination committee of the college. College has

to declare final revaluation result within fifteen days.

Internal examination committee itself looks after the complaints or grievances related to formative tests and summative examination. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The Principal and In-charge of faculty keeps an eye on the overall procedure by conducting the periodical meeting with the internal examination committee.

#### B. Grievances regarding university examinations:

Grievances related to Part II and III of Under-Graduate and all Post Graduate courses are forwarded to the university grievances committee. Students can obtain photocopy of the answer sheets from university on request. Students who are not satisfied with their marks at the University examinations can apply for Revaluation, Reassessment to the University. The students are notified about the same in due course. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level. Only the first year students can make application for their verification at college level and remaining students of other courses at degree level communicate with the University regarding revaluation. The norms regarding grievances are displayed on University website. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the course of the faculty trainings like Refresher courses and short term courses attended by the respective faculties in their respective courses plays vital role in developing

understanding of the faculties about the course outcomes at the degree level. Likewise the specific course outcome is designed and chalked out by the IQAC of the college is displayed on the college website for students understanding time to time. This helps the students to chalk out their future plan of action and they accelerate their studies in the direction of the attainment of the stated outcomes.

From the responses and performance of the students in the college internal assessment, it can be surmised that the students are also aware about the course out comes and they are given guidance accordingly by the faculties. Specific Program outcome is stated as under:

The Program outcome of Bachelor Commerce is as follows:

PO1: Application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance

PO2: Understanding of national economic and business scenario

PO3: Contribution to the successful operation of a business

| File Description                                     | Documents        |
|--|------------------|
| Upload any additional information                    | No File Uploaded |
| Paste link for Additional information                | Nil              |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution namely Bhausaheb Lahane Dnyanprakash Arts College, Pinjar is affiliated to Sant Gadge Baba Amravati University, Amravati. We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

The observation and findings of the strength of the students as well as passing percentage of the students is increasing progressively depicts attainment of POs , PSOs and COs by the college. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing.

The internal mechanism take utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. The feedback committee conduct regular feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

The institute followed the Academic Calendar of our affiliated university.

All the subject teachers maintained Academic Diary in every academic year.

All the subject teachers prepared Semester-Wise evaluation Reports.

Internal examination committee analyzed evaluation reports of results.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

37

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[www.bldcollege.ac.in](http://www.bldcollege.ac.in)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1,900

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | <a href="#">View File</a> |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

This institute has organized many extension activities in the neighbourhood community to address the local issues in terms of impact and sensitizing students to social issues and holistic development. The students of our institute actively participates and have taken initiatives in social service activities which symbolic of their overall developments. The institute itself effectively has been running National Service Scheme (NSS) through its University sanctioned Unit of 1000 students . Through this unit, the institute has taken many initiatives as part of its extension activities in the neighborhood community.

National Service Scheme of college is a group of One hundred Volunteers's which has organized the following, various extension activities during the academic year:

It also organizes a residential seven days special camp in nearby adopted village, but due to Corona impact, during the last academic year 2020-21, it was not possible to hold a special residential camp at village.

Still, many initiatives were conducted using digital platform such as

Social Awareness on prevention from pandemic, distribution of Masks, Food items to the needy and health assistance and guidance during the crisis. The NSS volunteers came out on the road following safety instructions to help the society at



large. Recently the college has arranged a drive and one day camp for vaccination in college.

The NSS students interacted with the villagers regarding social issues. They conducted surveys to collect information of their basic amenities.

The college has organized many online program for awareness in general.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/gallery/nss/">www.bldcollege.ac.in/gallery/nss/</a> |
| Upload any additional information     | No File Uploaded   |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of awards for extension activities in last 5 year(Data Template) | <a href="#">View File</a> |
| e-copy of the award letters   | No File Uploaded          |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <a href="#">View File</a> |

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of linkage related Document  | No File Uploaded          |
| Details of linkages with institutions/industries for internship (Data Template) | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College Bhausahab Lahane Dnyanprakash Arts College, is located at its own campus stretched over five acres of land availed by the Management of the Sushiksahna Prasarak Mandal, Pinjar. With regards to adequacy of physical and academic facilities required as per UGC guidelines to run the UG college, the college is at its full convenience. The college campus area is 5.00 acres, on which building construction comprises 14 different blocks/ well furnished rooms including the various departments for specific subject faculties, very sufficient for Art streams. There are Classrooms, Seminar Hall, ICT based class rooms, well equipped along with computing system and Internet facility.

Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to Extra Curricular and Support Services organized by departments of Physical Education, Library, National Service Scheme and National Cadet Corps. The Institute has a lake for water storage and percolation under rain water harvesting scheme. The college campus is maintained with clean and neat atmosphere. There is plantation to support need of proper greenery in the campus. A spacious garden with pavements and pavers in the campus is developed for students' service. 'Eco-Friendly Open Class Room' is an initiative to

provide the importance of Nature in the process of teaching and learning in the campus.

Thus Institute is well-equipped with the physical and technology-enabled infrastructure that supports to run smoothly the existing academic programmes and administration. The academic and infrastructural facilities are as follows:-

A well-furnished computerized administrative office

Well-furnished 4 classrooms.

ICT enabled classrooms Computer lab for ICT trainings & One central Library housed in the college Building.

Well-equipped 01 Seminar and conference-auditorium Hall, management room, Spacious seating arrangements with the qualitative furniture.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/campus/facilities-in-campus/">//www.bldcollege.ac.in/campus/facilities-in-campus/</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute provided better infrastructural and instrumental facilities for the cultural and sports related indoor and outdoor games:

Department of Physical Education encouraged students by providing expert coaching for various games Well-equipped Gym is developed for the students. Basketball, Volleyball, Athletics and Kabbadi Grounds are properly maintained. Two Hundred Meters Track is available for running purpose. Number of Students participated in all Inter-Collegiate University, State and National level sports activities and competitions. The list of games and sports and its practice places is as follows

Outdoor Games: 1 Basketball Basketball ground. 2. Volleyball

Volleyball ground. 3. Athletics Athletics ground, 4. Kabbadi Kabbadi ground

Indoor Games: 1. Weight lifting, 2. Gymnastic Hall, 3. Power lifting in Gymnastic Hall, 4. Chess Indoor Hall, 4 Table tennis Indoor Hall, 5. Carom Indoor Hall

Yoga: Yoga practice is a gift of Indian heritage to peaceful global life. It is conducted by Department Of Physical Education in Auditorium Hall. International Day of Yoga is celebrated on 21st June every year on open space in which Teachers and Students participate.

#### Infrastructure for Cultural Activities

The institute encouraged the students for participation in different events and competitions at Inter-

- Collegiate University, State and National level i.e. Plays, Mimes, Folk Dance, One Act Plays and Street Plays.
- Auditorium hall is available in the institute for the performance and presentation of the cultural activities.
- Expertise knowledge is given to participated students. students take part in i.e. Debate, Poetry Recitation, Elocution, Model , Chart , Rangoli , Dish decoration , flower decoration , wall magazine , Science , Arts exhibition etc.
- The students are financially assisted to participate in Inter-Collegiate University at moderate level, State and National level competitions. Winners are felicitated by awards , certificates and cash prizes. A separate cultural committee is formed in the college which maintains the record of all the cultural activities.

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/gallery/department-of-sports/">www.bldcollege.ac.in/gallery/department-of-sports/</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

04

| File Description  | Documents  |
|---|--|
| Upload any additional information   | No File Uploaded   |
| Paste link for additional information   | <a href="http://www.bldcollege.ac.in/gallery/college-programmes/">//www.bldcollege.ac.in/gallery/college-programmes/</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>  |

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1, 11,000

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Library is automated using integrated Library Management System. The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows: Status of automation Fully automated

OPAC System OPAC system is available for users in Central Library.

**Library Website**

Library services related portal is available on the college website

[http://sscakot.ac.in/pages/dept\\_library.php](http://sscakot.ac.in/pages/dept_library.php)

Library automation Library Services are partially automated with Bar Code system.

Total number of computers in Network Resource Centre: 02

Total number of Computer for Library office use: 02

Total number of printers for public access: 02

Internet Bandwidth Facility Available

OPAC (Online Public Access Catalogue)

Library Automation: The library services are completed computerized using N-list software. The bibliographic information about the collection is made available through Library OPAC system.

OPAC: OPAC system deals with the Catalogues and Search of the Books present in the Library on basis of various criteria like: Accession Number, Title, Author, Subject and Publisher with the details and the status of the books present in Library.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for Additional Information | Nil                       |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded          |

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

47,709

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

150

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently update its IT facilities including Wi-Fi. The institute has constituted internal IT maintenance committee which look after IT facilities and provide updates. They continuously monitors the requirements of IT facilities of all the departments and classrooms. A technician is outsourced



as per requirement for the maintenance of IT facilities. The IT facilities are updated periodically as per the requirements. At the beginning of academic session, requirement of IT tools is collected. The institute published a tender of the required IT tools in the News Paper. After getting the quotations from the different agencies, the purchase committee finalized the qualitative tools with reasonable cost.

The demand related equipments are purchased every year as per the demands of the respective department i.e. Advanced Computers, Laptop, Printers, Scanners, Accessories, UPS, LCD Projectors, Audio Aids etc. All the purchased IT tools are recorded in the Stock-book. Broadband Internet connections are provided to the departments. The college has regular broad band Internet connection facility available in the Administrative Office, Central library and in the computer laboratory. Authorized Library Management Software is installed in view of library automation. .

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### 4.3.2 - Number of Computers

02

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded          |
| Student – computer ratio          | <a href="#">View File</a> |

**4.3.3 - Bandwidth of internet connection in the Institution**      B. 30 - 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1,11,000

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts.   | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has assigned the duties to academic incharge for supervision of the maintenance and utilization of academic support facilities and formed Building Maintenance Committee and Purchase Committee for maintaining physical facilities - library, sports complex, computers, classrooms etc.

Heads of the departments submitted the requirements for maintenance of physical and academic and support facilities to the academic incharge as per necessities. The heads of faculties conveyed these requirements to the Principal. The Principal put the proposal of requirements with budgetary provision for sanction in the College Development Committee meeting. After getting approval of CDC, the institute published a tender as per the requirement in the News Paper. The Purchase Committee finalized the quotations of qualitative materials and tools at reasonable cost. The absolute and essential requirements of minor expenses of maintenance or replacements or construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the Parent Institute for approval and funding. The college has constituted internal committee to supervise ICT facility maintenance and up-gradation. The

account department placed the demand of the required tools and raw materials to the concerned agencies. Mason, Carpenter, Electrician, Plumber, Gardner, Scientific Technician, Computer Technician, and Sweeper are called on contract and daily wages basis for the maintenance of

#### Maintenance of Sport facilities -

Sports equipments, and gym is maintained in the supervision of the Physical Director of the college and requirements are given by him time to time. The playgrounds and running track are maintained by the department of Physical Education. The institute has assigned the duties to the employees for taking the review of the maintenance work. The college Beautification and Cleanliness Committee took care of the maintenance of garden and campus. The sweepers cleaned the campus every day. The gardener maintained the common and herbal garden regularly. Fire extinguishers are placed to reduce probabilities of accidents at workplace for ensuring safety.

The institute made budgetary financial provision for the maintenance of physical and academic facilities and approved by College Development Committee. As per budgetary financial provision, the institute incurred the expenditure on the maintenance of physical and academic facilities. Academic incharge look after timely up-gradation, replenishment, repairing and replacement of the resources and Services. The Institute has maintained constant and smooth functioning of Physical, Academic and Support service facilities to accomplish the high degree of excellence imbining human values in all endeavors.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

**Government during the year**

114

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded          |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <a href="#">View File</a> |

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Link to institutional website   | Nil                       |
| Any additional information  | No File Uploaded          |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a> |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | No File Uploaded          |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | <a href="#">View File</a> |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

00

| File Description                    | Documents                 |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | <a href="#">View File</a> |
| Any additional information          | No File Uploaded          |

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

To ensure students representation in the academics, there was "Students Council" for every academic year. The selection of the student as members of the student's council is as per the provisions of the sections 40 (2) (b) of the 'Maharashtra University Act 1994' and Maharashtra Public University Act 2016. At least two meetings of the students' council were organized every year. The composition of "Students' council" is as follows: One Student from each class with academic merit at the examination held in the preceding year and engaged in fulltime study in the college.

As this practice is stopped during last few years, the college took the initiative to give representation to the students onwards by taking them as members of the college working committees. As an instance The IQAC is formed giving representation to one Alumni. The initiation taken by the college has fruitful results. The representative students played an active role in the activities and the decisions taken by different committees of the college. It developed the leadership qualities, confidence, sense of responsibility and active participation among the students. The improvement in communication and healthy dialogue is seen after this initiation.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

| File Description  | Documents                 |
|---|---------------------------|
| Report of the event   | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template) | <a href="#">View File</a> |

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Alumni Association worked for the overall development of students as well as the institution. It helped our institution



not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance. It is formally constituted by assigning one President, Vice-President, Secretary, Treasurer and six others as Members. For financial transaction, the necessary steps are to be taken through registration. .

Alumni Association organized the following activities:-

1. Organized Guest lectures of the subject experts to guide the students.
2. Some of our alumni are industrialists; they shared their knowledge and expertise with the students.
3. Alumni Association helped to organize the educational and industrial visits for the students.
4. A significant number of our alumni visited and imparted their experiences with students.
5. Alumni Association provided the information about the job opportunities available in their fields.
6. Alumni Association motivated the students for research activities.

Financial Support:

Alumni Association supported the Institute financially also. It donated amount to the institution generously for the infrastructural development. Alumni Association encouraged some of our alumni for financial assistance for the purchase of books, water-cooler, air cooler and inverter for Competitive Study and Guidance Centre. Alumni association helped the meritorious and financially weaker students by sponsoring scholarship, paying fees, study material and uniforms. Over all the Alumni Association has played a vital role in development of the college.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is run under the management of Sushiksahn Prasarak Mandal, Pinjar. The main focus of the governance is to ensure the transparency, democracy and inclusiveness. The institution has taken due care to give representation to all the sections of the society in the Governing Body and the College Development Council. Teachers, students and nonteaching staff members are also adequately represented on both these bodies as per UGC norms and the Maharashtra Public Universities Act, 2016. The Governing Body is always taking efforts for providing quality education to all the sections of the society to empower them. The President, Principal, Teachers, Non-teaching staff and students get representations in the key decision-making bodies of the institution like Governing Body and College Development Council through free and fair elections held every five years.

Teachers play a vital and integral part of the IQAC which is another important decision-making body of the institution. Students, non-teaching staff and experts from the society also get representation in the IQAC. The Governing Body makes the key policy decisions and considers important proposals for the development of the institution. The College Development Council makes decisions regarding the important issues by resolving it in time bound period. In the admission process, we follow the reservation policy very strictly as per the University and the

State Government rule. The Principal looks after routine administration having full autonomy despite of being responsible to the Governing Body and the College Development Council. He works in close coordination with the IQAC to ensure quality in the overall functioning of the college. The Principal is the Head, President of the council and a secretary is elected from the faculty members. This is a platform for the faculty members to express their opinions on various issues regarding the functioning of the institution. They also give various important suggestions which are taken up for discussion in the governing body and College Development Council.

Apart from the above main committee, there are different academic committees consisting of the teaching, non-teaching staff and students for smooth functioning of the college. With respect to vision and mission, the institute has a perspective plans which include: Improving the infrastructure of the institution to cater the increasing number of students and staffs. Acquiring various opportunities and sources of funding for research and collaboration. Organizing Skill based Program to enhance the student self-employment ratio. Promoting students interaction with the alumni to get first-hand knowledge of different fields as well as career opportunities.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="http://bldcollege.ac.in/pages/vismis.html">http://bldcollege.ac.in/pages/vismis.html</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution ensure to reflect decentralization and participative management through many of its academic practices:

Such as, The President, Executive members, the Principal, Heads of Department, Teaching and non -teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Researcher and Academic experts are given scope and some take direct part in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, College Construction Committee, College Staff Council and Student Council. Following mechanism

is followed for the decentralized and participative administration.

**College Development Committee:** According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth.

**The Principal:** The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by the CDC.

**The Internal Quality Assurance Cell:** IQAC is formed which shows representation of all stakeholders of the institution. The members are elected from all class of te related academics. the life members of the parent institution. The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members to look after its activities. A epresentative of the management, faculty members, non-teaching staff member, Social activist, Alumni and student are the members of IQAC works for quality parameters in various academic and administrative activities of the College.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Bhausahab Lahane Dnyanprakash Arts College, Pinjar prepare a strategic plan well in advance While preparing this strategic plan, the institute has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Staff, Alumni, Employers and the

Management. This plan included development of Academic and Sports Infrastructure, New Academic programme, Green Initiatives and Campus Beautification, Development of ICT, Library Facilities, Upgrading Research Facilities. The new Initiatives for Extension and Outreach 2020-21 consisted as under:

Due to the introduction of the new Subjects and courses in the college, the students got an opportunity to complete their higher education at home town instead of going to the district places.

Planning for Introduction of new subjects and courses at Under-Graduate level

The college is situated in rural and nearby tribal area. Local students are getting an opportunity of higher education at Under Graduate. It is one of the renowned colleges in nearby area. The stakeholder of the college constantly demanded to introduce the optional subjects at Under Graduate and Post Graduate level and competitive exam orientated subjects in the college to cater the need of students. This demand of the stakeholders was put in College Development Committee.

The College Development Committee members discussed this issue in its meeting. After considering academic, infrastructural and financial status of the college, took resolution to start new subjects at post -Graduation level i.e. Sociology and in History, Political Science.

| File Description                                       | Documents                 |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a> |
| Paste link for additional information                  | Nil                       |
| Upload any additional information                      | No File Uploaded          |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The Organizational Structure:**

**Executive committee:** The Executive committee of the central management committee that runs the institution and takes policy decisions regarding academic and infrastructural development of the college. The Executive committee decides policy matters and takes key decisions including the recruitment, confirmation of the services, promotion and transfer of the employees. There are various committees working under the surveillance of executive committee i.e. Recruitment Committee, Purchase Committee, Finance and Accounting Committee, Building Construction Committee, Grievance Committee, Academic Audit Committee etc.

**College Development Committee:** According to the Maharashtra Public Universities Act 2016, the CDC is formed. It prepared an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It takes decision regarding to introduce new academic courses and the creation of additional teaching and administrative posts, policy to encourage and strengthen research culture, consultancy, collaboration and extension activities in the college, the use of ICT in teaching and learning process. The reports of the IQAC discussed and appropriate suggestions were communicated to the respective authority.

**Administrative :** The Principal is the executive head of the institution. He is authorized to take

decisions regarding academic, administrative and financial matters in accordance with the policy matters as per the rule and regulation of State Government and UGC. The Office Superintendent is head and custodian of the college office which includes three sections- Establishment, Accounts and UGC. Head clerk, senior clerks, junior clerks, assistants and peons assist him. Works like admissions, fee collection, scholarships and issue of various certificates, maintaining service records of the employees, keeping accounts and dealing with UGC schemes are maintained by the college office.

**The Internal Quality Assurance Cell:** IQAC plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students.

**The Librarian:** The Librarian is the Head of Library and Information Centre. She is assisted by Library Clerks and

Attendants. The Library Advisory Committee discusses the issues regarding the function of the Library and Information Centre.

Academic Committees: The various committees are constituted for smooth administration. The convener of each committee develops plan and work of the respective committee.

Service and Promotion rules: The service rules decided by the UGC and the State Government for the appointments and Promotions of the Teachers, Director of Physical Education, Librarian and non-teaching staff are followed.

Grievance Redressal Mechanism: There are separate Grievance Redressal Committees for students and staff. The College has set up a complaint box for faculties, staff and students. The Grievance Redressal Committee discusses the complaints and takes decision accordingly. The mechanism for dealing with complaints is as follows. The Principal receives complaints orally or in writing. Received Complaints are discussed in the committee meeting and resolved to take action on the concerned issues.

| File Description                              | Documents        |
|---|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the Institution webpage | Nil              |
| Upload any additional information             | No File Uploaded |

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | No File Uploaded          |
| Screen shots of user interfaces   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Welfare measures by the Institute

To obtain the financial assistance and loan facility from the nationalized banks, the institution helps the teaching and non-teaching staff by providing necessary documents and authentication. Many employees have taken personal loan, housing loan, vehicle loan, emergency loan etc. by adjoining nationalized Banks and societies.

- The institution felicitated employees the Government provident fund to be deposited and other related facilities towards their wards and in-laws as per govt. rules.
- Medical facility is provided to teaching and non-teaching staff.
- The college has fund raising drive to help the affected employee by an unforeseen calamity.
- Teaching and non-teaching staff is covered by Group Life Insurance. At the time of special festivals, advance payment is given to non-teaching, temporary staff.
- Fee concession is given to the wards of employees in the college. Faculties are deputed for Faculty Development Program to complete research work. Free check-up camp for Hemoglobin, Blood Pressure and Sugar was organized every year for teaching and non-teaching faculty.
- Events on stress management were arranged by Physical Education department to take care of mental and physical health of the teaching and non-teaching staff.
- The college organized the events for giving happy and stress-less life. All the staff members of the college



have been behaving like the members of big joint family and always participate in the moments of happiness and sorrow in an individual's life.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | <a href="#">View File</a> |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has been strictly following UGC's Performance Based Appraisal System (PBAS) for the teaching staff since it was implemented in 2010. The teachers filled their PBAS forms

by the end of every academic session and filed them in the college office. These Self-Performance Based Appraisal System performs are scrutinized by screening committee every academic year. After verification by the Principal and Office Superintendent, these forms are used for the placement and promotion of the teachers for Career Advancement Scheme. The placement committee, consisting management representative, Vice-Chancellor nominees, Subject experts and state government representative, revived these forms of all the teachers who are placed for Career Advancement i.e. AGP 6000 to 7000, AGP 7000 to 8000 and so on different Grade as per norms.

All the teachers submitted their Self-Performance Based Appraisal System forms and the following teachers are placed in Career Advancement Scheme in last five years.

Like the teaching staff, the college also followed the procedure of the Self-Performance Based Appraisal System for the non-teaching staff every academic year. All the non-teaching staff submitted their Self- Performance Based Appraisal form. After screening and verification of these forms, college development committee, consisting President and Managements Representative recommend the non-teaching staff for placement and promotion. All the teaching staff members submitted their Self-Performance Based Appraisal forms and the following non-teaching staff members are placed in higher pay scale.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint directors'

office by the end of the month of June every year in last five years for the external assessment by the competent government authority. The General Audit is also conducted Auditor General of the State, Nagpur region. The financial irregularities pointed out by the auditor general are settled as per financial provisions. The details of internal and external financial audits of our institution are conducted in the last five years as

follows:

The college audit of the last academic year was carried out in the month of March 2020 through authorized auditor.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/wp-content/uploads/2021/11/Audit-report-2020-21.pdf">www.bldcollege.ac.in/wp-content/uploads/2021/11/Audit-report-2020-21.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>  |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1. Educational Fees: Educational fees are charged as per the university and government norms from students for various grant-in-aid and self-finance courses.

2. Salary Grant: The College received salary grant from the State Government. For this, we used to prepare and send an annual budget of the estimated salary grant required to the state government. Salary grant includes the salaries of Full Time approved teachers and non-teaching staff and temporary teachers who are appointed on clock hour basis on granted posts.

3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliated to Sant Gadge Baba Amravati University, Amravati. So we received grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources and Minor / Major Research Projects.

4. We received funds from Stakeholders, Non-Government Bodies, Individuals and Philanthropists for Academic and Infrastructural Development.

5. We received funds from the special annual membership of Library.

Resource mobilization policy and procedures are as follows:

Annual budget and audited statements are approved by College Development Committee in every academic year. As per the budget, amount is allotted to the academic expenditure and infrastructural development. There is optimum use of the resources for effective teaching and learning purposes. The institution formed Purchase Committee, Building Construction Committee and UGC Committee for the proper utilization of the resources as per the directions of state government and UGC.

The committees as above have been working in close coordination with the College Development Committee and the Internal Quality Assessment Cell which monitor the mobilization of funds and make sure that the funds are spent for the purpose for which they have been allocated.

The college has internal and external audit mechanism. The internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint director's

office by the end of the month of June every year in last five years for the external assessment by the competent government authority. The financial irregularities pointed out by the auditor general are settled as per financial provisions. Heads of the Faculties and Heads of the Departments looked after the proper utilization of classrooms and laboratories as per workload. The courses are run in two shifts i.e. morning and noon. The Library Advisory Committee took care that the resources in Central Library are utilized optimally. Campus Cleanliness and Beautification Committee. College campus, auditorium and sport grounds are provided to all the stakeholders as per their demands.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committees in the college. It plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students. It has been striving hard for upgrading the academic, infrastructural and all support facilities in the institute to cater the needs of students. It has contributed significantly for institutionalizing the quality assurance strategies and processes.

**IQAC initiatives:**

**Academic Audit through IQAC:**

IQAC conducted academic audit of each department and various committees every year to increase and maintain the quality of education. At the beginning of academic session, as per the guidelines of IQAC, Academic Audit Committee collected academic plans from all the Departments and Support Service Unit like NSS, Sports and Library which included research publication,

extension activities, collaborations, innovative and best practices, assignments, ICT based activities, student's competitions, seminar presentations and workshops. The Academic Audit Committee evaluated plans submitted by the respective departments and committees twice in an academic session and reviewed their academic progress. The Academic Audit Committee prepared academic audit report and submitted to the IQAC for ensuring academic developments. IQAC discussed and gave suggestions for academic improvement. IQAC placed their academic audit report in the College Development Committee for discussion, suggestion and approval.

It has been observed that due to the initiative of IQAC, all the departments and committees have been constantly improving their curricular, co-curricular and extra co-curricular performances.

#### Implementation of Green Practices in the Campus:

Due to rapid urbanization environmental issues emerged in the society. To make the college environment eco-friendly many green practices are undertaken through IQAC of the college such as Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop, Awareness Programme, use of Renewable Energy and E-Waste Management. IQAC constantly took the feedback of the proper result oriented implementation of these activities through academic years. Because of these practices, eco-friendly and pollution free college campus and social awareness about renewable

energy and e-waste management is developed among the students and the community.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | <a href="http://www.bldcollege.ac.in/wp-content/uploads/2021/06/3-IQAC-Meeting-3-May-2021.pdf">www.bldcollege.ac.in/wp-content/uploads/2021/06/3-IQAC-Meeting-3-May-2021.pdf</a> |
| Upload any additional information     | <a href="#">View File</a>  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals the IQAC has taken initiatives as under:

1. The IQAC conducted meetings with the faculties, Head of the departments, Incharge of Internal Examination Committee throughout the academic year.
2. It encouraged the faculty coordination.
3. Committee conducted an academic plan and reviewed it time to time such as completion of curriculum, supervision of regular classes, attendance of the students, unit tests, assignments, seminars, group discussion, quiz, education tours and other activities. Important issues are discussed in the meetings with IQAC.
4. Insisted on new teaching methods and ICT use. For ICT based teaching, IQAC recommended the essential academic and infrastructural facilities to the College Development Committee.
5. This initiative of IQAC has been evolved into successful review methodology for improvement in teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process.
6. IQAC interacted with teachers and students regarding the changes in the curriculum, new teaching methods and ICT use. The use of ICT tools has become an integral part in teaching-learning process. In this way IQAC always encouraged teachers to utilize these tools in academic and laboratories.
7. IQAC prepared the plan to be submitted to the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet, Wi-Fi facility. Institute purchased advanced ICT tools to make teaching learning process effectively.
8. Organized one day internal skill development workshop on use of technology by the non-teaching staff. This includes use of Google Apps, Video conference, use of e-mail, handling ICT instrument etc.
8. The focus is shifted to educational use of social media has



also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of reliability and applicability.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil                       |
| Upload any additional information     | <a href="#">View File</a> |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | <a href="http://bldcollege.ac.in/wp-content/uploads/2019/05/iqaccommitteel.pdf">http://bldcollege.ac.in/wp-content/uploads/2019/05/iqaccommitteel.pdf</a> |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded  |
| Upload any additional information  | No File Uploaded  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a>   |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Due the historical perspective of Indian society that has**

placed women to secondary position in all walks of life, it is necessary to focus more on the empowerment of women and to increase their awareness regarding gender sensitivity. However, we have also done our best to sensitize people towards the gender-based discrimination. Our college has an Internal Compliant Committee which works for gender sensitization as well as to provide safety, security and counseling to girl students. The Cell regularly conducted programmes, activities and courses for girl students as well as other women from the society to create awareness about female foeticide, gender based discrimination, self-employment, social responsibility and safety.

The following actions are taken in this regard:

In the college, the mechanism to safeguard guard girls students and to promote gender equity is developed in form of women's sexual harassment and grievance redressal cell. The plan of program is deployed in proper place in the college premises. The main responsibility of security guard is to maintain continuous surveillance on the mischievous and harmful activities being done with the girls or women.

| File Description   | Documents  |
|--|--|
| Annual gender sensitization action plan  | Nil  |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | <a href="http://www.bldcollege.ac.in/campus/facilities-in-campus/">www.bldcollege.ac.in/campus/facilities-in-campus/</a> |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management:** Dustbins are placed at the proper places to collect waste. It is used by recycling in Vermiculture unit which is constructed behind the Science building. The College displayed slogans to use dustbin and to maintain cleanliness at different and proper places in the premises for environmental awareness.

**Liquid waste management:** In the liquid waste there is no other wastes except the waste water flow which is channelized through proper drainage and re-use process in the garden and green plants nourishment as an additional usage. Soak pits are constructed for the percolation of waste water and rain water at different places

**Biomedical waste management:** No bio medical waste is the premises.

• **E-waste management:** The E-waste materials are sold as scrap for recycling. Meters of kits are reused by the department of Physics. Refilling of toner and Damage cartridges of printers are reused after repairing. One of the non-teaching faculties refills the toners and cartridges for reuse. Maintenance of Information Technology infrastructure is maintained by an appointed technician. Those versions of computers useful for schools and junior colleges are donated to our educational institution's nearby schools and Junior Colleges which helped to reduce the rate of E-waste generation.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | Nil              |
| Any other relevant information  | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**

| File Description                             | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | No File Uploaded          |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

**E. None of the above**

**energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded          |
| Policy documents and information brochures on the support to be provided | <a href="#">View File</a> |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is mono stream institute imparting education of B A. degree program of three years. As it is a co-education the students both the girls and boys learn together in the same classroom. They all belong to the diverse sections of the society, having different linguistic and socio -cultural and economic background. In order to bring harmony in the cultural tolerance many programmes on the theme of social equity, human values and human rights are organized periodically during the session.

In the last year online webinar on one vote one value was organized by the college .....

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

From the point of view of sensitization of constitutional obligation, the college has been taking initiatives. This includes organizing programs on awareness regarding human values, importance of institutionalization of basic functions of social moves like to create formal organization for development. Likewise the college organize a special program on the occasion of Constitution day. On this day a common reading on oath of the constitutional preamble take place.

Reading of preamble

ConstitutinDay, 26 nov. 2020,

10 December.

On december 10 of each year the program of organizing expert lecture on human right awareness is organized.

The college organized voter awareness rally in the communiy.

Even on the college webside, a code of conduct for Students, teachers and parents is deliberately published.

National days and nationalfestival are observed and given special significane to inculcate values and cultural discipline.

The function of Republic Day Jane 26 is the special feature of the college organizing

The Independnece Day is celebrated by identifying students who have done works in the service of nation and society. They are given appreciation to motivate for noble cause.

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | No File Uploaded          |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded          |
| Any other relevant information   | <a href="#">View File</a> |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is committed to the national and social causes and it celebrated various national festivals, important days and birth/death anniversaries of the great Indian personalities. Republic Day is celebrated every year with great enthusiasm. Department of Music organized a program of Patriotic songs after flag hoisting every year. Independence Day is celebrated every year. Maharashtra Day is celebrated on 01st May, every year. Institution celebrated Birth and Death anniversaries of the great Indian personalities and the various special days as follows:

Celebration / Programme

21 June International Yoga Day

26 June Shahu Maharaj Jayanti

09 August Dr. S R Ranganathan Jayanti

5 September Teacher's Day

24 September National Service Scheme Day

02 October Mahatma Gandhi Jayanti

13 October Rashtra Sant Tukdoji Maharaj Death Anniversary

15 October Vachan Prerana Diwas

26 November Constitution Day



28 November Mahatma Phule Death Anniversary

6 December Mahaparinirvan Din

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best practice No 1 : Covid Relief Campaign

Objective: i) To sensitize social responsibility among the students

ii) To inculcateduty as a citizen.

The Context: The unprecedented break out of the world pandemic covid-19, inverted the human emotional hierarchy of false dignity and decorum. The man became introspective of human existence. He was forced to rest a bit, stopping the clock for as if years to come. The man who was isolated in the mob f the materialists and aspirants, heedless of human obligation, first time in after civilization of last 200 century, he was actually cut off from the mass and found himself centred in the midst of members of real home. This home imprisonment of all men from all strata of society taught a new lesson of life and society. First time he thought of the meaning and meaninglessness of life. The events that happened around shown the helplessness of the man both the common and uncommon equally. In this context, which was the time when the need of the man in the service of man was felt acutely. And the youth is the power pillar of the nation and society is the best lesson one should learn.

The Practice : The desirous, healthy fit, young graduates from

the college, were invited to come out with proper safeguard and caution. The plan was to help those in need of moral, physical and material support. It was decided to deploy a team of motivated students in the patron ship of the selected faculty members of the college in the vicinity. Accordingly, three days campaign of propagation. registration of the people in the vicinity on health Portal for vaccination. students took initiatives to help and carry people to the nearby vaccination centres.

**Evidence of Success:**

**Significant Achievement:** Many people panic of the covid impact were supported morally and physically in the time of crisis. inspired by the move of the college, most of the students volunteers from college student community done work providing relief to the corona affectd families, when they were back in their respective localities. They were part of fighters against the pandemic

**Problems Encountered and Resources Required:**

- Few adverse, fear affected reactions from the elders of the family were faced by the students. reportedly, it was found that some of them were intentionally hold back by the family members, despite their will and desire.
- Institution faced financial paucity during the time as very few came ahead to offer material relief on the charity base.

**Notes :**

It is apt to note down that, in the tiem of national calamity, the government should assist the college with proper machinery of support and relief.

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**Best Practice No. 2**

**Title:** distribution of tree plants/sapling

**Objective:** To create environmental awareness.

**Context:** Today, due to rapid growth and development in science

and technology, man has reached to the height of releasing his tedious, labour prone work to the machine. In the field of medical science, the death rate except accidental death has fallen down the extreme low level. Both these conditions are highly satisfactory. But this same relief has created a new type of problems also which no mortal can ever deny. The foremost danger for the human life ahead is the danger of collapse of nature, its natural course of action. Human interference has posed many challenges, that the next generation should be sufficiently alarmed of. In this context to sensitize the youth, and people, in society around, of the nation towards his duty and obligation of environmental awareness in action and doing, a special mission of donating tree saplings to the villagers was set and the program was organized. Second context is the state govt. of Maharashtra has set the mission of 1 crore tree plantation target this year. that

Nature of Work; The college with the assistance of staff and students has distributed 150 tree saplings in the nearby locality "Bhendi Mahala" and encouraged the people to undertake tree plantation which will be a great step in environmental conservation. Even the students assisted the people to plant the trees around the locality.

Achievement: 150 trees were planted and the people were motivated to plant more trees to preserve environment.

Problems encountered:

The villagers are illiterate, they take government action as a political move and decide to remain aloof.

| File Description                             | Documents                 |
|--|---------------------------|
| Best practices in the Institutional web site | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The areas that have spotted out to be the distinctive of this institution is its rapport with the students' with regard to his all round development. It is found that our institute has

to face many ordeals which are challenges in itself to shape the naive, raw personality into the shrewd, studious, and industrious upright citizen who should be motive oriented to compete with the urbanized polished, well-fathered, sometimes god-fathered contemporary youth in the race of life.

To achieve this task this institution has been working hard to bring them into the mainstream flow of successful, stable society. ,

| File Description                             | Documents                 |
|--|---------------------------|
| Appropriate web in the Institutional website | <a href="#">View File</a> |
| Any other relevant information               | No File Uploaded          |

### 7.3.2 - Plan of action for the next academic year

#### Future Plan of action:

#### Future Plan of action for academic year 2021-22

1. To initiate employment oriented certificate courses.
2. To organize workshop in the direction of creating employability.
3. To start PG courses and programs..
4. To start a research centre.
5. Skill development courses.
- 6.